



TOWN OF CHADBOURN, NORTH CAROLINA
Department of Planning
602 North Brown Street
Chadbourn, North Carolina 28431
(910) 654-4148

APPLICATION FOR A SUBDIVISION APPROVAL

Date of Application

On a separate sheet of paper, list the Deed Book and page number, the parcel size and the Tax Map and lot number for each parcel of land (if one parcel, list here). _____

Name of Owner/Applicant: _____

Corporation Name/State: _____

Mailing Address: _____

Street Address: _____

City, State and Zip: _____

Telephone Number: _____ Alternate: _____

Name of Proposed Subdivision: _____

Zoning Designation: _____

Watershed name: _____

Critical Area: Y/N

Type of Subdivision: _____ Family _____ Minor _____ Major

Number of Parcels/Lots: _____ Smallest Lot: _____ acres Largest Lot: _____ acres

I certify that the information shown above is true and accurate, and is in compliance with the conditions for a major subdivision of land as defined in the Town of Chadbourn Code of Ordinances.

Owner/Attorney in Fact (Seal)

OFFICIAL USE

Date Received: _____

Notes:

Subdivision Plat Checklist

The preliminary/final plat be shall clearly and legibly drawn at a scale of not less than one inch to one hundred feet (1" = 100') (1" = 200' in extreme cases). The datum of all plats shall be NAD83, units of measure shall be in feet and true north shall be used in for orientations of all course and distances. The preliminary/final plat shall be prepared by a registered surveyor and shall include the following information prior to consideration by the Town of Chadbourn Planning Department:

Name of Subdivision: _____

Date Submitted _____

Location: _____

Engineer / Surveyor _____

Address _____ Tel. _____

Checklist:

(a) Title Block:

_____ Subdivision name, sub-divider's name, North Arrow, scale (denoted graphically and numerically), date of plat preparation, location of subdivision (township, county, and state), name and seal of registered surveyor preparing plat, deed book reference.

(b) Vicinity Map:

_____ A sketch vicinity map showing the location of the subdivision in relation to the surrounding area. If the subdivision is a portion of a larger tract, the map is to show the relation of the subdivision to the largest tract.

(c) Tract Boundaries:

_____ The boundaries of the tract or portion thereof to be subdivided, with all bearings and distances shown.

(d) Political Boundaries:

_____ Location of all municipal corporate and ETJ limits as well as County boundaries.

(e) Property Lines:

- _____ Property lines and owners' names of abutting properties and/or abutting subdivisions of record.
- _____ Any and all access and utility easements located on or near property.

(f) Natural Features:

- _____ Significant natural features including marshes, lakes or streams, or other natural features affecting the site.

(g) Existing Features:

- _____ Existing features including structures and built-upon area and [county] [town] limit lines either on or adjacent to the land to be subdivided.

(h) Topographic Lines (if required by Administrator):

- _____ Topographic contour lines not to exceed ten (10) foot intervals when the area to be subdivided exceeds four (4) acres.

(i) Lot and Street Lines:

- _____ All proposed lot and street right-of-way lines with approximate area and dimensions, lot numbers and proposed use of land.
- _____ Typical street or road cross section, design and grade.
- _____ Appropriate certification from NCDOT District Engineer (depending on access to state road system Public or Private).

(j) Utility Systems:

- _____ Layout of all water, sanitary sewer, storm drainage facility including fire hydrants, blow-off valves, manholes, force mains, gate valves. Utility layout plans will be reviewed and approved by County Engineer.
- _____ Plans for individual well or on-site sewer disposal system if applicable.

(k) Drainage System:

- _____ Proposed drainage facilities, including approximate location and dimensions of open drainage-ways, storm sewers, culverts, retaining ponds, or areas where water is to be diverted through grading.
- _____ Location of flood hazard areas, floodway, and flood fringe areas from most recent FHMA, other FEMA Maps, County GIS Data, or other reliable data sources.
- _____ Water Supply Watershed Boundaries

(l) Certifications:

- _____ Proper Certifications on Plat. Owners or developers of property signatures.

(m) Site Data:

- _____ Total acreage in tract to be subdivided, smallest lot size (square feet) and total number of lots.

(n) The following documentation is to accompany the application:

- _____ Written evidence acknowledging the submission and approval of the required soil erosion and sedimentation control plan if more than 1 acre is disturbed.
- _____ Reference to any recorded deed restrictions or similar covenants.