Minutes
Town of Chadbourn, North Carolina
Chadbourn Council Regular Meeting

July 12, 2016

The Regular Council Meeting of the Chadbourn Town Council was held Tuesday, July 12, 2016 at 7:00 p.m., in the Council Meeting Room.

Members Present: Mayor Phillip Britt; Councilmembers: Rashad Roberts, Donald Ray Bass, James Green and Colene Kelly. Councilmember David Worley arrived at the meeting at 7:50 p.m.

Members Absent: None

Others Present: Patricia Garrell, Interim Town Manager; Linda Gaddy, Deputy Town Clerk; Steven Price, Public Works Director; Darrell Trivette II, Chief of Police and Harold Pope, Town Attorney.

CALL TO ORDER AND ROLL CALL

Mayor Britt called the meeting to order at 7:01 p.m. Linda Gaddy, Deputy Town Clerk took roll call.

INVOCATION

Pastor Danny Russell led the assembly in prayer.

PLEDGE OF ALLEGIANCE

Mayor Britt led the assembly in the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Britt asked Council to make a motion to approve the agenda.

A motion was made by Councilmember Bass to approve the agenda.

Motion by: Bass
Motion Seconded by: Roberts
Votes: Ayes - 4
Nays – 0
Abstained - 0

APPROVED

APPROVAL OF MINUTES OF TOWN COUNCIL MEETINGS

1. Regular Meeting Minutes – June 7, 2016

2. Closed Session Meeting Minutes – June 7, 2016

Mayor Britt asked Council to make a motion to approve the minutes listed above.

A motion was made by Councilmember Roberts to approve the minutes as one.

Motion by: Roberts
Motion Seconded by: Bass
Votes: Ayes - 4
Nays – 0
Abstained – 0

APPROVED

ANNOUNCEMENTS

3. **Public Works Director, Steven Price made the following announcement:**

- Steven Price stated that there will be water outages in the Town in the next couple of weeks for Public Works to repair water leaks and find out where uncovered valves exist; citizens in the affected areas will be notified accordingly. Also, Public Works will have West Smith Street closed to repair a sewer main.

Mayor Britt closed the Announcements.

PUBLIC COMMENTS AND CITIZEN REQUEST

Anyone seeking to speak under Public Comments must complete a comment card and submit it to the Town Clerk prior to the start of the Town Council Meeting. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concern.

Mayor Britt opened the floor for Public Comments from the comment cards he received.

Mr. Russell Gause, Chadbourn, NC

- Mr. Gause stated that it was his Constitutional Right under the 1st Amendment if he chose not to Pledge his Allegiance to the United States Flag and that others should respect that right.

Dianthe & LaMonte Williamson, Chadbourn, NC

- Ms. Williamson requested that Town Council extend the time limit for her to comply with cleaning up her property of abandoned and junk cars located on her property located at 202 South Smith Street until the Estate could be settled.

Blake, Chadbourn, NC

- Mrs. Blake stated that all of the arrangements for the summer basketball camp had been completed and that it would take place one day a week at the Gym. Mrs. Blake stated that people had volunteered to help out and they were targeting children 10 – 14 years of age but 9 & 15 year old children would, also, be welcomed. Ms. Blake stated that the School was willing to partner with the Town and that Mayor and Council would receive a contract to review.

Mayor Britt closed the Public Comments.

PUBLIC HEARINGS

4. None

CONSENT AGENDA

5. **Approval of Budget Amendment 16/17-01 for the Chadbourn Police Department for grant funds from the Columbus County Health Department that were not used before Budget Year 2015/2016 ended on June 30, 2016.** Staff requested Town Council's approval or disapproval of Budget Amendment 16/17-01.

Police Department

Police Department Grant	*10-5100-0300*	*Increase*	*$3,059.05*
Fund Balance	*10-3990-0000*	*Increase*	$3,059.05

End of BA *16/17-01*

6. **Approval of Budget Amendment 16/17-02 for the Chadbourn Police Department for the Good Shephard Grant that was not used before Budget Year 2015/2016 ended on June 30, 2016.** Staff requested Town Council's approval or disapproval of Budget Amendment 16/17-02.

Police Department

Grant-The Good Shepard Home	*10-5100-7408*	*Increase*	*$59.04*
Fund Balance	*10-3990-0000*	*Increase*	*$59.04*

End of BA 16/17-02

7. **Approval of Budget Amendment 16/17-03 for the Police Department to Accept and Expense Funds for Police Weapons.** Staff requested Council's approval or disapproval of Budget Amendment 16/17-03 to receive and expense funds from the purchase of surplus weapons.

Police Department

Non Capitalized Capital Outlay	*10-5100-7401*	*Increase*	*$3,681.00*
Surplus Property Sale	*10-3350-0300*	*Increase*	*$3,681.00*

End of BA16/17-03

A motion was made by Councilmember Roberts to approve Consent Agenda Items 5, 6 &7 listed above as one.

Motion by: Roberts
Motion Seconded by: Bass
Votes: Ayes - 4
Nays – 0
Abstained – 0

APPROVED

ACTION AGENDA

8. **Attorney Butch Pope Reviewed the Offer(s) to Purchase the Property Located at 424 N. Brown Street.**
Presented by: Harold Pope, Town Attorney

Mr. Pope stated that the property was advertised and sealed bids were received by his office. Mr. Pope stated that he had received one offer to purchase 424 North Brown Street from Charles Perdue of Lake Waccamaw in the amount of $10,000. Mr. Pope stated that Mr. Perdue had submitted a cash payment of $1,000 to cover the 5% deposit that was required (The $1,000 payment for the required deposit was $500 too much). When Mr. Pope called Mr. Perdue and informed him that he was only required to pay a 5% deposit of $500, Mr. Perdue told Mr. Pope to keep the $1000 in case his bid was accepted.

A motion was made by Councilmember Roberts to reject the offer made by Mr. Charles Perdue in the amount of $10,000 and return the $1,000 received for the deposit for the purchase of 424 North Brown Street to Mr. Perdue and have Interim Manager Garrell post a for sale sign on the property.

Motion by: Roberts
Motion Seconded by: Green
Votes: Ayes - 4

Nays – 0
Abstained – 0

APPROVED

9. **Approval or Disapproval of the Senior Center Facility Use Agreement with Columbus County Department of Aging.**
Presented by: Interim Manager, Patricia Garrell

Ms. Garrell stated that Staff had negotiated with Ms. Harrelson with Columbus County Department of Aging and that Ms. Harrelson had agreed to an increase of $75 per month on the rent. The rent received would go from $200 per month to $275 per month.

A motion was made by Councilmember Kelly to approve the Senior Center Facility Use Agreement with Columbus County Department of Aging with the approved increase of $75 per month in rent making the total rental fee $275 per month.

Motion by: Kelly
Motion Seconded by: Roberts
Votes: Ayes - 4
Nays – 0
Abstained – 0

APPROVED

10. **Discussion and Approval or disapproval of a Pay Increase for an Employee in the Police Department.**
Presented by: Chief Darrell Trivette, Jr.

A motion was made by Councilmember Roberts to approve a pay increase for Lieutenant Rene Trevino to the amount of $16.00 per hour

Motion by: Roberts
Motion Seconded by: Bass
Votes: Ayes - 4
Nays – 0
Abstained - 0

APPROVED

11. **Discussion and Approval or Disapproval of a Pay Increase for an Employee in the Public Works Department.**
Presented by: Public Works Director Steven Price.

A motion was made by Councilmember Roberts to approve a pay increase for Greg Milliken to $13.00 per hour and to thank him for getting his licenses.

Motion by: Roberts
Motion Seconded by: Bass
Votes: Ayes - 4
Nays – 0
Abstained - 0

APPROVED

Councilmember Worley joined the Town Council Meeting at 7:50 p.m.

Closed Meeting Agenda

12. **Closed session to protect the attorney-client privilege and to consider and give instructions concerning a potential or actual claim under General Statute 143-318.11 (a) (3), and to consider the qualifications, competence, performance, conditions of appointment of a public**

officer or employee or prospective public officer or employee under General Statute 143-318.11 (a)(6).

Mayor Britt requested Council to make a motion to go into Closed Session at 7:51 p.m.

Councilmember Worley made a motion to go into Closed Session for General Statues 143- 318.11(a) (3) and General Statutes 143-318.11 (a)(6).

Council moved to Closed Session at 7:52 p.m.

Mayor Britt asked Council to make a motion to go back into Open Session at 8:59 p.m.

Councilmember Bass made a motion to go into open Session.

Motion by: Bass
Motion Seconded by: Roberts
Votes: Ayes –5
Nays – 0
Abstained – 0

APPROVED

ADJOURNMENT

Mayor Britt stated that Council was back in open session and asked if any Councilmember had a motion.

13. Discussion of the Chadbourn Summer Basketball Camp for the Town of Chadbourn.

A motion was made by Councilmember Green to disapprove having a Summer Basketball Camp in the Town of Chadbourn.

Motion by: Green
Motion Seconded by: Kelly
Votes: Ayes – 3 Green, Roberts, Kelly
Nays – 2 Bass, Worley
Abstained – 0

APPROVED

With no further business, Mayor Britt adjourned the meeting at 9:13 p.m.

TOWN OF CHADBOURN SEAL NORTH CAROLINA

Phillip C. Britt, Mayor

Attest:

Linda Gaddy, Deputy Town Clerk