



**Minutes
Town of Chadbourn, North Carolina
Chadbourn Council Regular Meeting**

Tuesday, February 3, 2015

The Regular Council Meeting of the Chadbourn Town Council was held Tuesday, February 3, 2015 at 7:00 p.m., in the Council Meeting Room.

Members Present: Mayor Donald Ray Bass; Councilmembers: Rashad Roberts, James Green and David Worley. Brian Edwards joined Council for the Council meeting at 7:12 p.m.

Members Absent: Edwin Roberts (Councilmember Edwin Roberts was absent from the meeting due to the passing of his mother.)

Staff Present: Patricia Garrell, Interim Town Manager; Linda Gaddy, Deputy Town Clerk; Steven Price, Interim Public Works Manager; Robert Mumblow, Chief of Police and Butch Pope, Town Attorney.

CALL TO ORDER AND ROLL CALL

Mayor Bass called the meeting to order at 7:02 p.m. Linda Gaddy, Deputy Town Clerk, took roll call.

INVOCATION

Councilmember Rashad Roberts led the assembly in prayer.

PLEDGE OF ALLEGIANCE

Mayor Bass led the assembly in the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Bass asked Council to make a motion on the agenda.

Councilmember Worley made a motion to approve the Agenda. The motion was seconded by Councilmember Green to approve the Agenda. The motion carried with a vote of 3 - 0.

Approval of Minutes of Town Council Meetings

1. Regular Meeting Minutes - January 6, 2015
2. Special Called Meeting Minutes – January 13, 2015

Mayor Bass asked Council to make a motion on the approval of the minutes listed above.

Councilmember Worley made a motion to approve the Regular Meeting Minutes for January 6, 2015 and Special Called Meeting Minutes for January 13, 2015. The motion was seconded by Councilmember Rashad Roberts to approve the minutes. The motion carried with a vote of 3 - 0.

COMMENTS FROM THE MAYOR AND ANNOUNCEMENTS

Mayor Bass announced the following announcements from Interim Manager Garrell as written on the Town Council Agenda:

- Softball Registration is from January 27th thru February 13th at Town Hall only. Ages 4 – 18.
- Baseball Registration is from January 27th thru February 28th. Ages 4-5-6 for T-Ball, ages 7 & 8 for Coach Pitch, ages 9 – 12 for Fast Pitch. *Kids can register for Baseball at Town Hall or they can register at J. Homer Thomas Park on February 21st & February 28th from 10 am to 2 pm.*
- 2015 Town Hall Day is Wednesday, March 18, 2015. If you would like to attend, you will have to RSVP by Wednesday, March 11, 2015 to Linda Gaddy.
- Steven Price has been named Interim Public Works Manager as of January 8, 2015.
- *If any Department Heads have any announcements or comments, please report them to Council.*
- Ms. Garrell asked that everyone please remember the families of Fax Rector and Edwin Roberts in their prayers during the ongoing of their loved ones.
- Interim Public Works Manager Steven Price reported that things were going good in Public Works.

Mayor Bass closed the Announcements.

PUBLIC COMMENTS AND CITIZEN REQUEST

Anyone seeking to speak under Public Comments must complete a comment card and submit it to the Town Clerk prior to the start of the Town Council Meeting. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concern.

There were no public comments.

Mayor Bass closed the Public Comments.

PUBLIC HEARING

Anyone seeking to speak during the Public Hearing, you will need to state your name, address, what organization that you represent.

1. Public Hearing for the 2015 Community Development Block Grant Funding Application. Staff is requesting that Town Council hold a public hearing to receive comments from the citizens on the submission of the 2015 Community Development Block Grant Funding Application.

Mayor Bass opened the Public Hearing at 7:07 p.m.

Mr. Floyd Adam with the Adams Company stated that the Grant Application required that the Town would need to hold two (2) public hearings and this was the first of the two. Mr. Adam reviewed the following information with Council and the public:

NCDENR is offering a funding cycle for CDBG Infrastructure projects on March 31, 2014.

- Total available funds for this year will be \$26,000,000/\$13,000,000 for this cycle.
- Project may include water or sewer activities.
- Maximum grant awards are limited to \$3,000,000 over a period of 3 years.
- Benefit for the projects must be at least 51% LMI.
- A plan for housing displacement and relocation will be applicable, however, no housing displacement or relocation will be proposed in Chadbourn's infrastructure project.
- Local funds are not required but may be used as a tie breaker.

With no comments from the public, Mayor Bass closed the public hearing at 7:12 pm.

CONSENT AGENDA

1. Approval of Budget Amendment 14/15-12 in the amount of Twenty-five thousand, three hundred and ninety-seven dollars (\$25,397), to complete the Reallocation of the Funds for 3rd Avenue, Pine Street and Kinlaw Drive Projects. Presented by: Interim Town Manager Patricia Garrell

AMENDING ORDINANCE B/A 14/15-12 WATER/SEWER DEPARTMENT

Dist. Sys. Construction/Drains Acct # 30-8290-6100 increase by \$25,397

Fund Balance Appropriation Acct # 30-3990-0000 increase by \$25,397

Council Member _____ Moved for the adoption of the ordinance

Council Member _____ Seconded the Motion

END OF BUDGET AMENDMENT

After much discussion by Council, Councilmember Edwards made a motion to approve the Consent Agenda item listed above. Councilmember Worley seconded the motion. The motion carried with a vote of 4 – 0.

ACTION AGENDA

1. Approval of the Submission of the 2015 Community Development Block Grant Funding Application.

After much discussion by Council, Councilmember Worley made a motion to approve the submission of the 2015 Community Development Block Grant Funding Application. The motion was seconded by Councilmember Rashad Roberts. The motion carried with a vote of 4 – 0.

2. Approval of Budget Amendment 14/15-13 in the amount of Forty-thousand dollars (\$40,000) for engineering services from LKC. Presented by: Interim Town Manager Patricia Garrell

Ms. Garrell stated that with the approval to apply for the Rural Water Grant, Council committed funds to pay for the report phase of the project. Ms. Garrell further stated that LKC Engineering had submitted the first report on January 30, 2015 and that Staff had received an invoice for the submission of this report. Staff is requesting approval of B/A 14/15-13 to proceed with payment of the invoice.

AMENDING ORDINANCE B/A 14/15-13
WATER/SEWER DEPARTMENT

Professional Services Acct # 30-8100-0400 increase by \$20,000
Professional Services Acct # 30-8290-0400 increase by \$20,000
Fund Balance Appropriation Acct # 30-3990-0000 increase by \$40,000

Council Member _____ Moved for the adoption of the ordinance

Council Member _____ Seconded the Motion

END OF BUDGET AMENDMENT

After much discussion by Council, Councilmember Green made a motion to approve B/A 14/15-13 in the amount of \$40,000 with funds to be withdrawn from the Water and Sewer Reserve Funds. The motion was seconded by Councilmember Edwards. The motion carried with a vote of 4 – 0

CLOSED SESSION

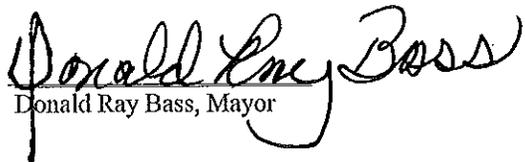
Mayor Bass requested a motion from council to go into Closed Session.

Councilmember Rashad Roberts made a motion to go into Closed Session for Personnel Issues Pursuant General Statute 143-318.11 (a) (6) and General Statute 143-318.11 (a) (3), to consult with an attorney in order to preserve the attorney-client privilege. The motion was seconded by Councilmember Worley. The motion carried with a vote of 4 – 0.

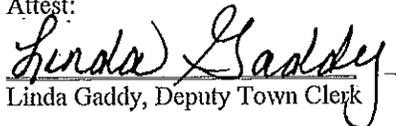
Mayor Bass stated that Council would convene into Closed Session at 7:20 p.m.

ADJOURNMENT

Council returned from Closed Session and with no further business, Mayor Bass adjourned the meeting.


Donald Ray Bass, Mayor

Attest:


Linda Gaddy, Deputy Town Clerk