



**Minutes**  
**Town of Chadbourn, North Carolina**  
**Chadbourn Council Regular Meeting**

November 10, 2015

The Regular Council Meeting of the Chadbourn Town Council was held Tuesday, November 10, 2015 at 7:00 p.m., in the Council Meeting Room.

**Members Present:** Mayor Donald Ray Bass; Councilmembers: Brian Edwards, Rashad Roberts, Edwin Roberts, David Worley and James Green.

**Members Absent:** None

**Others Present:** Robert Jones, Town Manager; Patricia Garrell, Town Clerk; Steven Price, Public Works Director; Darrell Trivette II, Chief of Police and Harold Pope, Town Attorney.

**CALL TO ORDER AND ROLL CALL**

Mayor Bass called the meeting to order at 7:00 p.m. Patricia Garrell Town Clerk took roll call.

**INVOCATION**

Councilmember David Worley led the assembly in prayer.

**PLEDGE OF ALLEGIANCE**

Mayor Bass led the assembly in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Mayor Bass asked Council to make a motion to approve the agenda.

*A motion was made by Councilmember Edwards to approve the agenda.*

Motion by: Edwards  
Motion Seconded by: D. Worley  
Votes: Ayes - 5  
Nays - 0  
Abstained - 0

**APPROVED**

**APPROVAL OF MINUTES OF TOWN COUNCIL MEETINGS**

1. Regular Meeting Minutes – October 6, 2015

2. Special Called Meeting Minutes – October 20, 2015
3. Special Called Meeting Minutes – October 27, 2015
4. Closed Meeting Minutes (Attorney Pope) – September 1, 2015

Mayor Bass asked Council to make a motion to approve the minutes listed above.

*A motion was made by Edwards to approve the minutes.*

Motion by: Edwards  
Motion Seconded by: Worley  
Votes: Ayes - 5  
Nays - 0  
Abstained - 0

**APPROVED**

#### ANNOUNCEMENT

Mayor Bass read the announcements.

- Town of Chadbourn will hold a Veterans Day Program on *Wednesday, November 11<sup>th</sup>, at 9:30 a.m.* at 208 East 1<sup>st</sup> Avenue, near Our Park, the Public is invited.
- Town Hall will be closed for Veterans Day on *Wednesday, November 11<sup>th</sup>.*
- Town Hall will be closed for Thanksgiving on *Thursday and Friday, November 26<sup>th</sup> and 27<sup>th</sup>.*

Mayor Bass asked if Staff has any announcements.

Chief Trivette read a letter from a person who was in need of assistance while they were driving through Chadbourn. The letter stated that two officers, Ricky Soles and Arron Wilson, were helpful in helping them find gas when all the stations were closed.

Chief Trivette stated the Community Watch went well on November 9, 2015 and the next meeting is December 7, 2015 at 6 p.m. at Chadbourn Middle School.

Mayor Bass closed the Announcements.

#### PUBLIC COMMENTS AND CITIZEN REQUEST

*Anyone seeking to speak under Public Comments must complete a comment card and submit it to the Town Clerk prior to the start of the Town Council Meeting. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concern.*

Mayor Bass opened the floor for Public Comments from the comment cards he received.

**Russell Gause, Chadbourn, NC**

- Mr. Gause stated that the Town Manager said that the street name change to Dr. King would need to go to Council first. Mr. Gause stated that his group requested Wilkes Street, which is a state road, be changed instead of Smith Street. Council stated he would need to go to DOT about the request.

**Allan High, Attorney at Law, for Patrick Reaves, Chadbourn, NC**

- Mr. High stated that he was representing Patrick Reaves for his high usage of 9,300 gallons of water and he was requesting an adjustment due to brown water, per the Town's water ordinance.

*Mayor Bass closed the Public Comments.*

#### CONSENT AGENDA

5. **Approval of the Change/Correction of the Minutes from April 7, 2015, that were approved May 5, 2015.** Staff is requesting Council to discuss and approve the updated Minutes.

*Consent agenda died from lack of a motion.*

#### ACTION AGENDA

6. **Discussion and Approval to Re-appoint Brenda Tedder to the Parks and Recreation Advisory Board.** Staff is requesting to discuss a re-appointment for the Parks and Recreation Advisory Board.  
Presented by: Robert Jones, Town Manager

*A motion was made by Councilmember Green to re-appoint Brenda Tedder to the Parks and Recreation Advisory Board for a three (3) year term ending November 2018.*

Motion by: Green  
Motion Seconded by: R. Roberts  
Votes: Ayes - 5  
Nays - 0  
Abstained - 0

**APPROVED**

7. **Discussion and Approval of a Resolution for a Tax Discount for the Town of Chadbourn.** Staff is requesting Council to discuss a discount for Taxes.  
Presented by: Robert Jones, Town Manager

*A motion was made by Councilmember E. Roberts to approve a two-percent (2%) tax discount for the Town of Chadbourn and to end on August 31<sup>st</sup> of each year.*

Motion by: E. Roberts  
Motion Seconded by: Green  
Votes: Ayes - 5  
Nays - 0  
Abstained - 0

**APPROVED**

8. **Discussion of the Surplus of Two Properties.** Staff is requesting Council to discuss the sale of two properties located at 424 and 608 North Brown Street.  
Presented by: Robert Jones, Town Manager

*A motion was made by Councilmember Edwards to have Mr. Pope to draw up a Resolution to surplus 424 North Brown Street and have a closed bid to sell with a start bid of seventy-five thousand (\$75,000), with an upset bid of ten (10) percent and at this time the Town is not to surplus 424 North Brown Street.*

Motion by: Edwards  
Motion Seconded by: Green  
Votes: Ayes - 5

Nays - 0  
Abstained - 0

**APPROVED**

9. Discussion and Approval to Hold a Public Hearing for Case No.: CUP-02-15, to Operate an Auto Repair Shop at 120 North Wilson Street. Staff is requesting Council to set a Public Hearing date.  
Presented by: Robert Jones, Town Manager

*A motion was made by Edwards to hold a Public Hearing for Case No.: CUP-02-15, Permit to Operate an Auto Repair Shop at 120 North Wilson Street, on December 1, 2015*

Motion by: Edwards  
Motion Seconded by: Worley  
Votes: Ayes - 5  
Nays - 0  
Abstained - 0

**APPROVED**

10. Discussion and Approval for Fees for Code Enforcement Violations. Staff is requesting Council to approve fees for Code Enforcement.  
Presented by: Robert Jones, Town Manager

*A motion was made by Councilmember Edwards to approve the Fees for Code Enforcement Violations as followed:*

**First Notice:** 15 days to appeal and/or resolve the violation. If not, a Notice of Violation for \$50.00 is issued and 10 days to resolve.

**Second Notice:** \$50.00 Penalty, with 10 days to resolve.

**Third Notice:** \$100.00 Penalty and \$50.00 per violation, each day that it goes unresolved for 30 days.

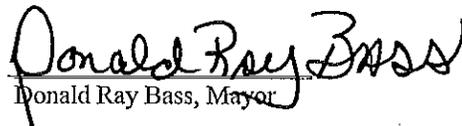
**Final Notice:** After the Final Notice, all papers will be sent to the Town Attorney, who will pursue further legal action.

Motion by: Edwards  
Motion Seconded by: R. Roberts  
Votes: Ayes - 5  
Nays - 0  
Abstained - 0

**APPROVED**

**ADJOURNMENT**

With no further business, Mayor Bass adjourned the meeting at 8:25 p.m.

  
Donald Ray Bass, Mayor

Attest:

  
Patricia Garrell, Town Clerk