Minutes
Town of Chadbourn, North Carolina
Chadbourn Council Regular Meeting

September 2, 2014

The Regular Council Meeting of the Chadbourn Town Council was held Tuesday, September 2, 2014 at 7:00 p.m., in the Council Meeting Room.

Members Present: Mayor Fax Rector; Mayor Pro Tem Donald Ray Bass; Councilmembers: Rashad Roberts, Brian Edwards, Edwin Roberts, and David Worley.

Members Absent:

Others Present: Stevie Cox, Town Manager; Patricia Garrell, Town Clerk; Michael Foss, Public Works Director; Robert Mumblow, Chief of Police; and Harold Pope, Town Attorney.

CALL TO ORDER AND ROLL CALL

Mayor Rector called the meeting to order at 7:00 p.m. Patricia Garrell, Town Clerk, took roll call.

INVOCATION

Councilmember David Worley led the assembly in prayer.

PLEDGE OF ALLEGIANCE

Mayor Fax Rector led the assembly in the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Rector asked Council to make a motion on the agenda.

Councilmember Bass made a motion to amend the Agenda to add a Budget Amendment for the K-9 Cage and Closed Session for Personnel Issues. The motion was seconded by Councilmember Edwards. The motion carried with a unanimous vote of 5 – 0.

Mayor Rector asked Council to make a motion to approve the amended agenda.

Councilmember Bass made a motion to approve the amended agenda by adding a Budget Amendment for the K-9 Cage and a Closed Session for Personnel Issues General Statue 143-318.11(6). The motion was seconded by Councilmember Edwards. The motion carried with a unanimous vote of 5 – 0.

APPROVAL OF MINUTES OF TOWN COUNCIL MEETINGS

1. **Regular Meeting Minutes – August 5, 2014**

2. **Continuation of August 5, 2014 Regular Town Council Meeting – August 7, 2014**
3. **Special Called Meeting – August 7, 2014**

After much discussion by Council, a motion was made by Councilmember Roberts to approve the Minutes items 1 thru 3 listed above as one and APPROVE the Minutes. Councilmember Bass seconded the motion. The motion carried with a unanimous vote of 5 – 0.

COMMENTS FROM THE MAYOR AND ANNOUNCEMENTS

Mayor Rector stated that he had received a letter of resignation from Stevie Cox and his last day on the job will be October 7, 2014.

Mr. Cox had the following announcements:

- September 12th, the Chamber is holding their 35th annual Columbus County Industrial Golf Tournament, hosted by the Columbus Chamber of Commerce and Tourism.
- October 4th, the Town of Brunswick is having a Brunswick Stew Cook Off.

Mayor Rector closed the Announcements.

PUBLIC COMMENTS AND CITIZEN REQUEST

Anyone seeking to speak under Public Comments must complete a comment card and submit it to the Town Clerk prior to the start of the Town Council Meeting. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concern.

Mayor Rector opened the floor for Public Comments from the comment cards he received.

Betty Wilson: Chadbourn, N.C.

- Ms. Wilson questioned an agenda item from the previous meeting concerning the Budget Amendment to accept funds from BB&T for the purchase of Police Cars.
- Ms. Wilson questioned item number 10, Discussion and Request for the Planning Board to Restrict Additional Mobile Homes on West 3rd Avenue.

Pauline S. Singletary: Chadbourn, N.C.

- Ms. Singletary stated that nothing had been done on Enterprise Street and it was a mess. She, also, stated that the grass was more than 24 inches high.
- Ms. Singletary expressed her concerns with the beach traffic going through Chadbourn and no traffic light at intersection of Brown and Institute Street.
- Ms. Singletary has requested for the town to change the speed limit to 25 miles per hour for Enterprise Street.
- Ms. Singletary asked Council where Chadbourn is going in the next 5 to 10 years as far as growth.

Mayor Rector closed the Public Comments.

CONSENT AGENDA

1. **Approval of Appointment of Wendy Johnson as the Tax Collector for Fiscal Year 2014 - 2015.**
2. **Approval of the Tax Settlement of Fiscal Year 2013 – 2014.**
3. **Approval of Budget Amendment for the Public Works Department. (See below)**

WATER/SEWER DEPARTMENT-BA 14/15-07

OSHA Compliance	**Acct # 30-8290-6900 increase by $1,935.00**
Fund Balance Appropriation	**Acct # 30-3990-0000 increase by $1,935.00**

END OF BUDGET AMENDMENT 14/15-07

After much discussion by Council, a motion was made by Councilmember Edwards to approve the Consent Agenda items 1 thru 3 listed above as one. Councilmember Bass seconded the motion. The motion carried with a unanimous vote of 5 – 0.

ACTION AGENDA

1. Approval of the Change Order for 3rd Avenue, Pine Street and Kinlaw Drive.
Presented by: Stevie Cox, Town Manager

Mr. Cox stated that Change Order No. 1 for 3rd Avenue, Pine Street and Kinlaw Drive was for changes made on the original contract in the amount of $10,255.80 on December 17, 2013. (See Below)

- Additional Select Material ($6,210.00)
- Additional Junction Box on Pine Street ($1,185.80)
- Replace Inlet Box and Repair of Sidewalk on 3rd Avenue ($1,460)
- Repair Inlet Box on Pine Street and Church Street and add stone to parking area at school ($1,400.00)

Mr. Cox, also, stated that the Kinlaw Drive project was changed and approved by Council on April 3, 2014 and the Original Bid was $15,432.68. With the changes made, it increased the amount to $18,589.92. The difference in the original contract and the changes was an additional amount of $3,157.24, not including the cost of The Adams Company for the design change, which was $1,485.00. The total additional amount is $4,642.24 for Kinlaw Drive.

Mr. Cox stated that Council approved extra funds when the original contract was approved on December 6, 2013, but it was not enough to cover all the additional changes. Mr. Cox is requesting $11,000.00 to be used from the Storm Water fund, GL number 15-4000-7700, to cover the extra expense.

After much discussion by Council, Councilmember Edwards made a motion to approve $11,000 from the Storm Water fund. Councilmember Rashad Roberts seconded the motion. The motion carried with a unanimous vote of 5 – 0.

2. Approval of the Reallocation of Funds for the Kinlaw Drive Drainage Project.
Presented by: Stevie Cox, Town Manager

Mr. Cox stated that the funds approved for the Kinlaw Drive Drainage Project from Fiscal Year 2013 – 2014 were not used and is requesting that the funds be moved to Fiscal Year 2014 – 2015. These funds were coming from the reserve accounts.

After much discussion by Council, Councilmember Edwards made a motion to approve the Reallocation of Funds. Councilmember Worley seconded the motion. The motion carried with a unanimous vote of 5 – 0.

3. Discussion and Request for the Planning Board to Restrict Additional Mobile Homes on West 3rd Avenue.
Presented by: Councilmember David Worley

Councilmember Worley stated that he is requesting that the Planning Board discuss the Restriction of Additional Mobile Homes on West 3rd Avenue. He, also, stated that there were changes in the past that were not recorded and it was causing confusion with the residents on West 3rd Avenue.

After much discussion by Council, Councilmember Bass made a motion to approve the Request for the Planning Board to Restrict Additional Mobile Homes on West 3rd Avenue. Councilmember Edwin Roberts seconded the motion. The motion carried with a unanimous vote of 5 – 0.

4. Update on the Condemnation and Demolition Activity.
Presented by: Stevie Cox, Town Manager and Harold Pope, Town Attorney

Mr. Pope stated that it is a long process to condemnation and demolition of properties and that in the next few weeks the town may start with a few of the demolitions. Mr. Pope stated that he is making sure that all parties have been informed on condemnation and demolition.

No action taken by Council.

5. Update on the Downtown Surveillance Cameras.
Presented by: Stevie Cox, Town Manager and Chief Robert Mumblow

Mr. Mumblow explained how the surveillance cameras would work and how they are installed. He, also, stated that a quote is being worked on and it should be ready for Council by the next Council meeting.

No action taken by Council.

6. Update on the Revised Personnel Policy Manual
Presented by: Stevie Cox, Town Manager and Councilmember Rashad Roberts

Councilmember Rashad Roberts stated that he was working on the Revised Personnel Policy Manual with Mr. Cox and stated that it was almost complete.

Mr. Cox stated that the Revised Personnel Policy Manual would be complete within the next two weeks and he would send a copy to each Council Member.

No action taken by Council.

6. Budget Amendment Request (B/A 14-15-6) for K-9 Cage for the Police vehicle, which was not approved on the August agenda.
Presented by: Robert Mumblow, Chief of Police

Mr. Mumblow stated that the K-9 cage was needed for the new police vehicle, so the K-9 could be utilized. (See below)

AMENDING ORDINANCE B/A 14/15-06
GENERAL FUND/POLICE DEPARTMENT

Contract Service	Acct # 10-5100-7400 increase by $1,800.00
General Fund, Fund Balance	Acct # 10-3990-0000 increase by $1,800.00

END OF BUDGET AMENDMENT 14/15-06

After much discussion by Council, Councilmember Rashad Roberts made a motion to Approve the Budget Amendment for the K-9 cage. Councilmember Edwards seconded the motion. The motion carried with a vote of 4 – 1. Councilmember Worley was a nay and Mayor Pro Tem refrained from voting, which is a yes vote.

COMMENTS FROM THE MAYOR AND ANNOUNCEMENTS

Mayor Rector advised Council with deep regret that he is submitting his resignation as Mayor of Chadbourn, effective immediately after the Closed Session.

CLOSED SESSION

Mayor Rector requested a motion from Council to go into Closed Session.

Councilmember Rashad Roberts made a motion to go into Closed Session for Personnel Issues Pursuant General Statue 143-318.11(6). The motion was seconded by Councilmember Bass.

Patricia Garrell, Town Clerk, was excused from the Closed Session, due to Personnel Issues. Attorney Harold Pope will take the minutes.

Mayor Rector stated that Council would go into Closed Session at 8:05 p.m.

ADJOURNMENT

Council returned from Closed Session and Mayor Rector stated that no action would be taken concerning Personnel Issues, pursuant General Statue 143-318.11(6).

With no further business, Mayor Rector adjourned the meeting at 8:36 p.m.

Fax Rector, Mayor

Attest:

Patricia Garrell, Town Clerk