Minutes
Town of Chadbourn, North Carolina
Chadbourn Council Regular Meeting

June 19, 2014

The Regular Council Meeting of the Chadbourn Town Council was held Tuesday, June 19, 2014 at 7:05 p.m., in the Council Meeting Room.

Members Present: Mayor Fax Rector; Mayor Pro Tem Donald Ray Bass; Councilmembers: Rashad Roberts, Brian Edwards, Edwin Roberts, and David Worley.

Members Absent: None

Others Present: Stevie Cox, Town Manager; Patricia Garrell, Town Clerk; Mike Foss, Public Works Director; Robert Mumblow, Interim Chief of Police; and Harold Pope, Town Attorney.

CALL TO ORDER AND ROLL CALL

Mayor Rector called the meeting to order at 7:00 p.m. Patricia Garrell, Town Clerk, took roll call.

INVOCATION

Councilmember Worley led the assembly in prayer.

PLEDGE OF ALLEGIANCE

Mayor Fax Rector led the assembly in the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Rector asked Council to make a motion on the agenda.

Councilmember Worley requested to add the purchase of the sewer jet truck to the agenda and approve the agenda. Councilmember Bass seconded the motion. The motion carried with a unanimous vote of 5 – 0.

Approval of Minutes of Town Council Meeting

1. Regular Minutes – June 3, 2014

Councilmember Edwin Roberts made a motion to approve the minutes listed above. The motion was seconded by Councilmember Bass to approve the minutes. The motion carried with a unanimous vote of 5 - 0.

COMMENTS FROM THE MAYOR AND ANNOUNCEMENTS

Mayor Rector asked if Council or Staff had any comments or announcements.

Mr. Cox had the following announcements:

- Staff is checking on installing a Handicapped Door.
- Mr. Cox stated that he was going to be on jury duty the week of June 23, 2014.
- Town Hall would be closed on July 4th for Independence Day.
- Fair Bluff Watermelon Festival is July 13, through the 19th and the banquet is July 18th at 6:30 p.m.
- Mr. Cox stated that he would update Council on the surveillance cameras at the August Council Meeting.

Mayor Rector closed the announcements.

PUBLIC COMMENTS AND CITIZEN REQUEST

Anyone seeking to speak under Public Comments must complete a comment card and submit it to the Town Clerk prior to the start of the Town Council Meeting. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concern.

Mayor Rector opened the floor for Public Comments from the comment cards he received.

Interim Chief Bob Mumblow, Chadbourn, N.C.

- Interim Chief Mumblow requested Council to reconsider an annual raise for his police officers, due to the continuing education of the officers and the rising cost of insurance. Interim Chief Mumblow, also, stated that the Public Works Department employees get a $1,000 raise every time they get a license, but the police officers get nothing. Interim Chief Mumblow is requesting that Council gives each officer a $600 raise for the 2014/2015 budget year.

Edwin Carter, Chadbourn, N.C.

- Mr. Carter stated that he has a zoning issue with a trailer that was moved into his street. He stated that when the trailers were moved there around 1989, it was an error in the Town's zoning and that Mr. Waddell was on Council at that time. He stated that Council would leave the trailers there in 1989, but when one was removed, zoning would not allow another trailer to take its place. He stated that the Manager has allowed another trailer there and is asking Council to check into the minutes from the past about the zoning.

Mayor Rector closed the Public Comments.

PUBLIC HEARING

1. **Proposed Fiscal Year 2014 – 2015 Budget.**
   Presented by: Stevie Cox, Town Manager

Mayor Rector opened the floor for Public Comments at 7:19 p.m.

No comments were made.

Mayor Rector closed the floor for Public Comments at 7:20 p.m.

CONSENT AGENDA

1. **Approval to Award the Contract for the Town Auditor for Fiscal Year 2013 -2014 to W. Greene PLLC.**

2. **Approval of Designation of Applicant's Agent Resolution for the Ice Storm Reimbursement from North Carolina Department of Safety. (See Below)**

APPLICANT: Chadbourn, Town of **DISASTER: February 11, 2014 Ice Storm**

STATE DISASTER
STATE-APPLICANT DISASTER ASSISTANCE AGREEMENT

This Agreement made by and between the State of North Carolina, Dept. of Public Safety, Division of Emergency Management ("the State") and Town of Chadbourn, North Carolina ("the Applicant") shall be effective on the date signed by the State and the Applicant. It shall apply to all disaster assistance funds provided by the State to the Applicant pursuant to the State of Disaster declared by the Governor of the State of North Carolina on August 31, 2012.

The designated representative of the Applicant (Applicant's Agent) certifies that:

1. He/She has legal authority to apply for assistance on behalf of the Applicant pursuant to a resolution duly adopted or passed by the Applicant's governing body.

2. The Applicant shall provide all necessary financial and managerial resources to meet the terms and conditions of receiving State disaster grant assistance.

3. The Applicant shall use disaster assistance funds solely for the purposes for which these funds are provided pursuant to State law.

4. The Applicant is aware of and shall comply with cost-sharing requirements of State disaster assistance; specifically that State assistance is limited to 75% of eligible expenditures, and that a Local cost share of 25% of eligible costs is required to be paid by the Applicant.

5. The Applicant shall provide the following completed documentation to the State:

   a) Designation of Applicant's Agent;
   b) State-Applicant Disaster Assistance Agreement;
   c) Summary of Documentation Form itemizing actual costs expended for project payment requests;
   d) Monthly Progress Reports;
   e) Hard copies of Single Audit Reports within 60 days of close of fiscal year.

If the Applicant fails to provide any of the above documentation, the State will be under no obligation to reimburse the Applicant for eligible expenses.

6. The Applicant shall establish and maintain a proper accounting system to record expenditures of disaster assistance funds in accordance with generally accepted accounting principles or as directed by the North Carolina Division of Emergency Management. If applicable, the Applicant shall conduct audit(s) pursuant to the Single Audit Act of 1984, 31 U.S.C. 87501gm., and applicable North Carolina laws, rules and regulations. The Applicant must provide a hard copy of the Single Audit Report within sixty (60) days of the close of its fiscal year. Otherwise, the State may withhold or suspend payments under any grant award.

7. The Applicant shall provide to the State monthly Progress Report for all open projects funded by State disaster assistance grants. The first Progress Report will be due on the 1O'" day of the first month following initiation of the project and subsequent Progress Rep01ts will be due on the 10'" day of each and every month thereafter until project completion. The North Carolina Division of Emergency Management will provide forms and rep01ting requirements to the Applicant.

8. The Applicant, its employees and agents, including consultants, contractors and subcontractors to be paid with funds provided under this Agreement, shall give State agencies full access to and. the right to examine all records and documents related to the use of disaster assistance funds.

9. The Applicant shall return to the State, within thirty (30) days of a request by the North Carolina Division of Emergency Management, any funds advanced to the Applicant that are not supported by audit or other State review of documentation maintained by the Applicant.

10. The Applicant shall comply with all applicable codes and standards in the completion of eligible work to repair or replace damaged public facilities.

11. The Applicant shall comply with all applicable provisions of State statutes, rules, and regulations regarding the procurement of goods and services and regarding contracts for the repair and restoration of public facilities.

12. The Applicant shall begin and complete all items of work within eighteen (18) months of the date of this Agreement. Applicant may request an extension of time by making a written request to the N01th Carolina Division of Emergency Management describing the circumstances causing the delay and proposing a completion date not to exceed twenty-four (24) months from the date of the request.

13. The Applicant shall request a final inspection within ninety (90) days after completion of each project funded under this Agreement, or within ninety (90) days after the expiration of the time limit established for each project under Paragraph 12 above, whichever occurs first. Applicant shall present all supporting documentation to State inspectors at the time of final inspection. The State reserves the right to conduct a final inspection of any project after expiration of the ninety- (90) day period and to reimburse Applicant only for costs documented at the time of final inspection.

14. The Applicant shall comply with all applicable State statutes, rules and regulations for publicly financed or assisted contracts including, but not limited to, non-discrimination, labor standards, and access by the physically handicapped.

15. The Applicant shall not enter into cost-plus-percentage-of-cost contracts for debris removal, emergency protective measures, or completion of disaster restoration or repair work.

16. The Applicant shall not enter into contracts for which payment is contingent upon receipt of State funds.

17. The Applicant shall not enter into any contract with any entity that is debarred or suspended from participation in State disaster assistance programs.

18. The Applicant shall notify the State immediately if any other source of funds is available to offset disaster assistance provided pursuant to this Agreement. Applicant agrees that eligible costs under this Agreement will be reduced by duplicate benefits received from any other source.

19. The Applicant shall comply with all uniform grand administration requirements required by State statutes, rules and regulation, and Executive Orders issued by the Governor.

20. If the Applicant pays contractors, subcontractors or consultants with funds provided through this Agreement, and then the Applicant shall include language in all contracts that binds the contractor, subcontractor or consultant to the terms and conditions of this Agreement with the State. Contractual arrangements with contractors, subcontractors or consultants shall in no way relieve the Applicant of its responsibilities to

ensure that all funds provided through this Agreement are administered in accordance with all state requirements.

End of State Disaster State-Applicant Disaster Assistance Agreement.

3. **Approval of the Police Car Loan Payment Agreement for a three (3) year loan payment. (Contract below)**

Resolution Approving Financing Terms

WHEREAS: The Town of Chadbourn (the "Town") has previously determined to undertake a project for the financing three (3) police cars, (the "Project"), and the Town Manager has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The Town hereby determines to finance the Project through Branch Banking and Trust Company ("BB&T"), in accordance with the proposal dated June 9, 2014. The amount financed shall not exceed $68,785.00 the annual interest rate (in the absence of default or change in tax status) shall not exceed 1.97% and the financing term shall not exceed 3 years from closing.

2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the Town are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by Town officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The Town shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The Town hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b) (3).

5. The Town intends that the adoption of this resolution will be a declaration of the Town's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the BB&T financing described above. The Town intends that funds that have been advanced, or that may be advanced, from the Town's general fund or any other Town fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of Town officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

End of Resolution Approving Financing Terms.

After much discussion by Council, Councilmember Worley made a motion to approve the Consent Agenda items 1 thru 3 listed above. Councilmember Edwards seconded the motion. The motion carried with a unanimous vote of 5 - 0.

ACTION AGENDA

1. **Approval and Adoption of Fiscal Year 2014 -2015 Budget Ordinance.**
Presented by: Stevie Cox, Town Manager

Mr. Cox stated that he is requesting that the Town Council approve the proposed Fiscal Year 2014 -2015 Budget Ordinance. (See Below)

BUDGET ORDINANCE
TOWN OF CHADBOURN

BE IT ORDAINED by the Town Council of the Town of Chadbourn, North Carolina meeting in regular session this 19th day of June 2014, that the following fund revenues and departmental expenditures, together with certain restrictions and authorizations, are adopted.

SECTION 1. GENERAL FUND

A. Revenue Anticipated. It is estimated that the following revenues will be available during the Fiscal Year beginning July 1, 2014, and ending June 30, 2015, to meet the authorized appropriations, according to the following schedule.

Source	
Taxes, Ad Val. (Current)	$ 376,460
Taxes, Ad Val. (Current Vehicle)	$ 57,500
Taxes, Ad Val. (Prior)	$ 20,000
Tax Penalties	$ 3,500
Columbus Co. WIC`	$ 2,400
Columbus Co. Dept. of Aging	$ 2,400
Privilege License	$ 5,000
Interest on Investments	$ 100
Miscellaneous Revenues	$ 60,000
Franchise Tax	$ 102,305
Return Check Fee	$ 500
Solid Waste Disposal Tax	$ 1,160
Beer and Wine Tax	$ 7,400
Local Option Sales 1%	$ 106,460
Local Option Sales ½ % #1	$ 66,740
Additional ½ % Sales Tax #2	$ 51,534
Hold Harmless Sales Tax	$
Courts Costs, Fees & Charges	$ 1,000
ABC Revenue	$ 3,000
ABC Revenue-Police	$ 400
Zoning Fees	$ 1,500
Rental Inspection Fees	$ 6,500
Refuse Coll. Fees	$ 252,556
Recreation - Concession Money	$ 300

Recreation Registration Fees	$ 3,000
Fund Balance Appropriations	$ 54,788
TOTAL	**$1,186,503**

B. **Expenditure by Department.** The following amounts are hereby appropriated for the operation of the Town Government and its activities for the Fiscal Year Beginning July 1, 2014, and ending June 30, 2015, according to the following schedule:

Department:	
Governing Body	$ 24,306
Administration	$ 198,726
Civic Center	$ 3,000
Buildings & Grounds	$ 13,350
Police Department	$ 521,879
Zoning & Building Inspections	$ 19,622
Fire Department	$ 40,500
Street Department	$ 69,705
Sanitation Department	$ 183,757
Recreation Department	$ 30,650
Special Appropriations	$ 81,008
TOTAL	**$ 1,186,503**

SECTION II. STORM WATER FUND

A. **Revenue Anticipated.** It is estimated that the following revenues will be available during the Fiscal Year beginning July 1, 2014, and ending June 30, 2015, to the authorized appropriations according to the following schedule.

Source:	
Storm-Water Reserve Fund	$ 31,000.00
TOTAL	**$ 31,000.00**

B. **Expenditure.** The following amount is hereby appropriated for the operation of the Storm Water Activities for the Fiscal Year beginning July 1, 2014, and ending June 30, 2015, according to the following schedule:

Department:	
Storm Water Maintenance	$ 31,000.00

SECTION III. POWELL BILL FUND

A. Revenue Anticipated. It is estimated that the following revenues will be available during the Fiscal Year beginning July 1, 2014, and ending June 30, 2015, to the authorized appropriations according to the following schedule.

Source:	
Powell Bill Fund Street Allocation	$ 47,395
Fund Balance Appropriation	$
Interest Earned	$ 0
TOTAL	$ 47,395

B. Expenditure. The following amount is hereby appropriated for the operation of the Powell Bill Street Activities for the Fiscal Year beginning July 1, 2014, and ending June 30, 2015, according to the following schedule:

Department:	
Powell Bill Fund	$ 47,395

SECTION IV. WATER & SEWER FUND

A. Revenue Anticipated. It is estimated that the following revenues will be available during the Fiscal Year Beginning July 1, 2014 and ending June 30, 2015 to meet the authorized appropriations, according to the following schedule:

Source:	
Interest on Investments	$ 20
Miscellaneous Revenue	$
Debt Set Off Funds	$
Water Charge for Utilities	$ 466,000
Sewer Charge for Utilities	$ 425,000
Capital Reserve Funds – Water/Sewer	$ 45,000
Reconnection Fees	$ 1,000
Fund Balance Appropriations	$ (13,502)
TOTAL	**$923,518**

B. Expenditures by Department. The following amounts are hereby appropriated for the operation of the activities in the Water & Sewer Fund for the Fiscal Year beginning July 1, 2014, and ending June 30, 2015, according to the following schedule.

Department:	
Water Department	$ 271,795
Sewer Department	$ 411,178
Wastewater Treatment Plant	$ 240,545
TOTAL	**$ 923,518**

SECTION V. TAXES LEVIED

There is hereby levied the following rate of tax on each one hundred dollars ($100) valuation of taxable property, as listed for taxes of January 1, 2014 for the purpose of raising the revenue from Current Year's Ad Val. Tax as set forth in the foregoing estimated revenue, and in order to finance the foregoing appropriations:

General Fund	$ .62
TOTAL	$ .62

Such rate of tax is based on an estimated total valuation property for purposes of taxation of $66,748,116 and an estimated rate of collections of ninety-five percent (95%).

SECTION VI. SPECIAL AUTHORIZATION-FINANCE DIRECTOR

A. The Finance Director shall be authorized to re-allocate departmental appropriations among the various objects of expenditures as she believes necessary.

B. The Finance Director shall be authorized to effect inter-departmental transfers, in the same fund, not to exceed 10 percent of the appropriated monies for the department whose allocations is reduced. Notation of all such transfers shall be made to the Town Council on the next succeeding financial report.

C. The Finance Director may make inter-fund loans, for period of not more than (60) days.

D. Inter-fund transfer of monies, except as noted in Section VI. Paragraphs C and D, shall be accomplished by the Town Council's authorization in the disbursement of funds.

Adopted this the 19th day of June, 2014.

END OF BUDGET ORDINANCE:

After much discussion by Council, Councilmember Edwin Roberts made a motion to approve the 2014- 2015 Budget Ordinance. Councilmember Worley seconded the motion. The motion carried with a unanimous vote of 5 - 0.

2. **Approval and Adoption of Fiscal Year 2014 -2015 Schedule B License Ordinance.**
Presented by: Stevie Cox, Town Manager

Mr. Cox is requesting Council approval and adoption of fiscal year 2014 -2015 Schedule B License Ordinance. (See Below)

Schedule "B" – Business License Taxes Limited under State of North Carolina General Statutes and City Ordinances.

Listed below are categories of business activities governed and defined within Schedule B, Business License Taxes of the North Carolina Revenue Law (NC). Businesses conducting these activities are taxed under this schedule in addition to Schedule A, if applicable.

Code	General Business License	Fee	Code		Fee
105	Outdoor Theaters	$100.00	120	Electronic Video Games	$5.00 each

106	Movie Theater	$200.00	121	Packing Houses	$100.00
100	Entertainments/Dances	$25.00	122	Sale of Certain Oils	$25.00
107	Admission Charged		123	Dry Cleaners	$25.00
108	Circuses and Animal Shows *(Per Day Fee)*	$25.00	124	Barbershops and Beauty Parlors *(Per Chair Fee)*	$2.50
109	Collection Agencies	$50.00	125	Tobacco Warehouse	$50.00
110	Undertakes	$50.00	101	Firearms	$50.00
103	Peddlers-On-Foot	$10.00	102	Other Weapons	$200.00
102	Peddlers-With-Vehicle	$25.00	103	Laundries	$50.00
111	Itinerant Merchant	$100.00	101	Outdoor Advertising	$35.00
112	Specialty Market Operator	$100.00	104	Loan Agencies	$100.00
113	Contractors	$10.00	126	Pawn Brokers	$100.00
114	Fortune-Tellers	$200.00	127	Check Cashing	$100.00
115	Daycare Centers		128	Service Station	$12.50
116	50-99	$100.00	129	Wholesale Supply Dealer	$37.50
117	Hotels and Motels *(Per Room Fee)*	$1.00	130	Automobiles Dealers	$25.00
	Restaurants		131	Motorcycle Dealers	$12.50
150	0 – 4 Seats	$25.00	132	Emigrant and Employment Agencies	$100.00
151	5 or More Seats	$42.50	133	Plumbers, Heating Contractors and Electricians	$25.00
119	Music Machines *(Per Machine Fee)*	$5.50	134	Manufacturers and Sellers of Ice	$12.50
Code		**Fee**	**Code**		**Fee**
135	Chain Stores	$50.00	600	Sweepstakes Machines *(Per Machine Fee)*	$500.00
105	After-School Program	$25.00	700	Non-Profit Organization	
137	Bicycle Dealers	$10.00		**Landlord Privilege License Fee**	
138	Campgrounds	$12.50	200	0 – 5 Rental Units	$40.00
125	Trailer Parks	$12.50	201	6 – 10 Rental Units	$50.00
139	Pool Tables	$25.00	202	11 – 20 Rental Units	$100.00
140	Bowling Alleys *(Per Alley)*	$10.00	203	21 – 40 Rental Units	$200.00
141	Sundries	$4.00	204	41 – 100 Rental Units	$500.00
142	Pinball Machines and Similar Amusements'	$10.00	205	101 or More Rental Units	$750.00
143	Sale of Pianos and Record Players	$5.00	500	Gross Receipts	
144	Sellers of Ice Cream (Retail)	$2.50	900	Merchant Business	$10.00
145	Oil Delivery	$25.00			
118	Bed and Breakfast	$25.00			
	Video Rental and Sales	$25.00			

Retail Sales Business Privilege License Fee

Code	Retail Sales Business License	Fee	Code		Fee
301	Antique Dealers	$50.00	321	Jewelry Store	$35.00
302	Bakery	$25.00	322	Locksmith	$25.00
303	Building Materials	$35.00	323	Meats (Retails)	$15.00
304	Clothing Store	$25.00	324	Miscellaneous (Other)	$25.00
305	Concrete Dealers	$25.00	325	Mobile Home Sales	$25.00
306	Convenience Store	$25.00	326	Newspaper Sales	$25.00

307	Craft Vendor	$25.00	327	Nursery Plants	$25.00
308	Delicatessen	$15.00	328	Office Supplies	$25.00
309	Department Store	$35.00	329	Produce Stand	$15.00
310	Drug Store	$35.00	330	Seafood	$15.00
311	Feed Store	$25.00	331	Shoe Repair Shop	$15.00
312	Florist	$25.00	332	Shoe Store	$25.00
313	Food Vendor	$25.00	333	Used Merchandise Dealer	$25.00
314	Fuel, Oil, Propane and Gas Distribution Delivery	$25.00	334	Variety Store	$35.00
315	Furniture Store	$35.00	335	Medical Supplies Equipment Rental	$25.00
316	Gift Store	$10.00	336	Yard Sale – Maximum Three Time a Year at a Residence	$0.00
317	Grain Dealers	$35.00	337	Yard Sale – Held at a Location Other Than a Residence *(Per Each Sales)*	$5.00
318	Grocery Store	$35.00	338	Festival Vendors – One Day Event	$12.50
319	Hair Care Products	$15.00	339	Grain Supplier	$25.00
320	Hardware	$25.00			

Service Business Privilege License Fee Schedule

Code	Services Business License	Fee	Code		Fee
401	Appliance Repairs and Services	$25.00	413	Fire and Water Restoration	$25.00
402	Car Wash	$10.00	414	Asbestos Inspection	$25.00
403	Landscaping	$25.00	415	Home Repair	$25.00
404	Lawn Care	$25.00	416	Health Care Services	$25.00
405	Manufacturers	$50.00	417	House Movers	$25.00
406	Outdoor Rides	$5.00	418	Office	$25.00
407	Repair Shop – TV, Radio and Small Engines	$25.00	419	Screen Printing	$25.00
408	Seamstress or Tailor	$25.00	420	Bookkeeping	$25.00
409	Tanning Bed	$25.00	421	Storage Unit Facility	$25.00
410	Taxis – Per Vehicle	$15.00	422	Nail Salon	$25.00
411	Wholesale Distributor	$25.00	423	Waste Removal	$25.00
412	Wrecker Service	$25.00	424	Install Vacuum and Intercom System	$25.00

End of Schedule "B" – Business License Taxes Limited under State of North Carolina General Statutes and City Ordinances:

After much discussion by Council, Councilmember Bass made a motion to approve and adopt the Fiscal Year 2014 - 2015 Schedule B License Ordinance. Councilmember Worley seconded the motion. The motion carried with a unanimous vote of 5 - 0.

3. Discussion of Imposing a Youth Curfew.
Presented by: Councilmember Edwin Roberts

Councilmember Edwin Roberts is requesting Council to consider imposing a youth curfew.

After much discussion, Council made no decision and no action was taken.

4. **Approval of Budget Amendment 13/14-17 for the purchase of a Sewer Jet Truck, from Axel McPherson and parts to repair the Sewer Jet Truck from Bruder/Sharpe, Inc. in the amount of $41,754. (See below)**
Presented by: Mike Foss, Public Works Director

Water/Sewer/ Sewer Department - BA 13/14-17

Sewer Capital Outlay (sewer truck)	Acct # 30-8290-7400 increase by $40,000.00
Maintenance Repair Equipment	Acct # 30-8290-1600 increase by $ 1,754.00
Fund Balance Appropriation	**Acct # 30-3990-0000 increase by $41,754.00**

Mr. Foss stated that he is requesting the purchase of a Sewer Jet Truck and materials for the annual maintenance of the truck.

After much discussion by Council, Councilmember Edwin Roberts made a motion to approve Budget Amendment 13/14-17 for the purchase of the Sewer Jet Truck and the parts for the maintenance of the truck. Councilmember Worley seconded the motion. The motion carried with a unanimous vote of 5 - 0.

CLOSED SESSION

1. **Closed Session to Discuss Personnel under General Statue 143.318.11 (a) (6)**
Presented by: Patricia Garrell, Town Clerk/Finance Officer

Councilmember Bass made a motion to go into Closed Session to discuss Personnel issues under General Statue 143.318.11 (a) (6). Councilmember Worley seconded the motion.

Mayor Rector stated that Council was going into Closed Session at 7:30 p.m.

Council returned from Closed Session at 9:20 p.m., with the following instructions. Mayor Rector instructed Mr. Cox to suspend Michael Foss and Patricia Garrell for two (2) days without pay, but they could use comp, sick, or vacation time.

Per instruction from Mayor Rector, Mr. Cox suspended Michael Foss and Patricia Garrell for two (2) days without pay, but they could use comp, sick or vacation time.

Mayor Rector stated that Council had made a decision to suspend Mr. Cox for four (4) days without pay, but he could use comp, sick, or vacation time.

ADJOURNMENT

With no further business, Mayor Rector adjourned the meeting at 9:25 p.m.

Fax Rector, Mayor

Attest:

Patricia Garrell, Town Clerk