



**Minutes
Town of Chadbourn, North Carolina
Chadbourn Council Regular Meeting**

August 5, 2014

The Regular Council Meeting of the Chadbourn Town Council was held Tuesday, August 5, 2014 at 7:00 p.m., in the Council Meeting Room.

Members Present: Mayor Pro Tem Donald Ray Bass; Councilmembers: Rashad Roberts, Brian Edwards, and Edwin Roberts.

Members Absent: Mayor Fax Rector, Councilmember David Worley

Others Present: Stevie Cox, Town Manager; Patricia Garrell, Town Clerk; Mike Foss, Public Works Director; Robert Mumblow, Chief of Police.

CALL TO ORDER AND ROLL CALL

Mayor Pro Tem Bass called the meeting to order at 7:00 p.m. Patricia Garrell, Town Clerk, took roll call.

INVOCATION

Councilmember Brian Edwards led the assembly in prayer.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Bass led the assembly in the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Pro Tem Bass asked Council to make a motion on the agenda.

Councilmember Edwards made a motion to approve the Agenda. The motion was seconded by Councilmember Edwin Roberts to approve the Agenda. The motion carried with a vote of 3 - 0.

Approval of Minutes of Town Council Meeting

1. Regular Minutes – June 19, 2014

Mayor Pro Tem Bass asked Council to make a motion on the approval of the minutes for June 19, 2014.

Councilmember Edwards made a motion to approve the Regular Meeting minutes for June 19, 2014. The motion was seconded by Councilmember Edwin Roberts to approve the minutes. The motion carried with a vote of 3 - 0.

COMMENTS FROM THE MAYOR AND ANNOUNCEMENTS

Mr. Cox made the following announcements:

- On July 1, 2014, Robert H. Mumblow was named the new Chadbourn Police Chief.
- At the September Council meeting, there will be a formal presentation on the downtown surveillance cameras.
- On August 7, 2014 at 6:30 p.m. there is a Special Called meeting to have a Public Hearing on the resubmission of the Town's Community Development Block Grant (CDBG) application for sewer improvements.
- North Carolina Department of Transportation has approved the Town's request to remove the parking on Brown Street.
- Staff has gotten a quote for making some improvements to Town Hall to make it more ADA accessible for everyone. The total cost of addressing the front entrance, both bathrooms and the Mayor's Office will be \$8,050. The Town will have to hire an electrician to address this separately from the quote.

Mayor Pro Tem Bass stated that Mayor Rector's birthday party at Columbus County Fairground was a success.

PUBLIC COMMENTS AND CITIZEN REQUEST

Anyone seeking to speak under Public Comments must complete a comment card and submit it to the Town Clerk prior to the start of the Town Council Meeting. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concern.

Mayor Pro Tem Bass opened the floor for Public Comments from the comment cards he received.

No Public Comments cards were received.

Mayor Pro Tem Bass closed the Public Comments.

CONCENT AGENDA

1. Approval of the Commitment Letter for the North Carolina Department of Transportation Bike and Pedestrian Grant for the North Carolina Department of Transportation's Local Match Bike and Pedestrian Grant.
2. Approval to Release the Funds for the North Carolina League of Municipalities Regulatory Technical Assistance Fund (REG-TAF) in the amount of \$606.
3. Approval of the re-appointment of Chris Rector and Joey King to the Chadbourn Parks and Recreation Advisory Board for a new three (3) year period, with the terms ending in August 2017.
4. Approval of Budget Amendment (B/A 14/15-03) for the Chadbourn Police Department to accept funds from BB&T loan and payoff the purchase of the cars to Butler, Chrysler/Dodge/Jeep, (see below).

AMENDING ORDINANCE B/A 14/15-03 GENERAL FUND/POLICE DEPARTMENT

Capital Outlay (Police Cars (3) Account # 10-5100-7400 increase by \$ 68,785
Loan Proceeds Account # 10-3950-0000 increase by \$ 68,785

END OF AMENDING ORDINANCE B/A 14/15-03

5. Approval of Budget Amendment (B/A 14/15-01) for the Chadbourn Parks Department to move the funds in the Fund Raiser account not used in 2013-2014 to the 2014-2015 budget, (see below).

**AMENDING ORDINANCE B/A 14/15-01
GENERAL FUND/PARKS & RECREATION**

| | |
|----------------------------|--|
| Fund Raiser Expenses | Acct # 10-6200-3500 increase by \$3,809.00 |
| General Fund, Fund Balance | Acct # 10-3990-0000 increase by \$3,809.00 |

END OF AMENDING ORDINANCE B/A 14/15-01

- 6 Approval of Budget Amendment (B/A 14/15-02) for the Water/Sewer Department for the balance of a sewer jet truck purchased in June 2014 from Axel McPherson, (see below).

**AMENDING ORDINANCE B/A 14/15-02
WATER/SEWER**

| | |
|---|--|
| Sewer Capital Outlay (balance of sewer truck) | Acct # 30-8290-7400 increase by \$5,000.00 |
| Water/Sewer, Fund Balance | Acct # 30-3990-0000 increase by \$5,000.00 |

END OF AMENDING ORDINANCE B/A 14/15-02

7. Approval of Budget Amendment (B/A 14/15-4) correct negative number in the 2014-2015 Budget for the Powell Bill and Water and Sewer Department, (see below).

**AMENDING ORDINANCE B/A 14/15-04
POWELL BILL**

| | |
|---------------------------------------|--|
| Fund Balance Appropriations (expense) | Account # 11-3990-0100 increase by \$ 16,815 |
|---------------------------------------|--|

WATER SEWER

| | |
|---------------------------------------|--|
| Fund Balance Appropriations (expense) | Account # 30-3990-0100 increase by \$ 13,502 |
|---------------------------------------|--|

END OF AMENDING ORDINANCE B/A 14/15-04

8. Discussion and Request for the Planning Board to Discuss the Restriction of Additional Mobile Homes on West 3rd Avenue. (REMOVED FROM CONSENT AGENDA AND TABLED)
9. Reappointment of three members to the West Columbus ABC Board for three years starting August, 2014 and ending in August 2017, (see below).

- Tony Freeman
- Hattie Kelly
- Guy Long

End of members.

Mayor Pro Tem Bass requested Council make a motion to take all the Consent Agenda as one item.

With much discussion by Council, Councilmember Edwards made a motion to approve the Consent Agenda items with the removal of Consent Agenda item 8, Discussion and Request for the Planning Board to Restrict Additional Mobile Homes on West 3rd Avenue and table. The motion was seconded by Councilmember Rashad Roberts to approve the Consent Agenda items with the removal of item 8 and table. The motion carried with a vote of 3 - 0.

ACTION AGENDA

1. Approval of the West Columbus ABC Board's Use of the Town's Travel Policy.
Presented by: Tony Freeman, West Columbus ABC Board member

Mr. Freeman is requesting Council to make a motion to approve the West Columbus ABC Board's use of the Town's Travel Policy, so they would be in compliance with the new State Requirement.

With much discussion by Council, Councilmember Rashad Roberts made a motion to approve the West Columbus ABC Board's Use of the Town's Travel Policy. The motion was seconded by Councilmember Edwards. The motion carried with a vote of 3 - 0.

**2. Approval of Budget Amendment (B/A 14/15-05) for the Parks and Recreation Department.
Presented by: Stevie Cox, Town Manager**

Mr. Cox stated that during the preparation of the Fiscal Year 2014 – 2015 budget process an error was made in the Park and Recreation Director's salary and is requesting a Budget Amendment to correct the error, (see below).

**AMENDING ORDINANCE B/A 14/15-05
GENERAL FUND/PARKS & RECREATION**

| | |
|----------------------------|--|
| Contract Service | Acct # 10-6200-0400 increase by \$4,000.00 |
| General Fund, Fund Balance | Acct # 10-3990-0000 increase by \$4,000.00 |

END OF AMENDING ORDINANCE B/A 14/15-05

With much discussion by Council, Councilmember Edwards made a motion to approve the Budget Amendment for the Parks and Recreation Department. The motion was seconded by Councilmember Rashad Roberts. The motion carried with a vote of 3 - 0.

**3. Approval of the Paving of 3rd Avenue, and Pine Street.
Presented by: Stevie Cox, Town Manager & Mike Foss, Public Works Director**

Mr. Cox stated that the proposal in the Council book had been updated because of the lapse of time from the first estimate. Mr. Cox stated that the map of the project was not included with the proposal.

With much discussion by Council, Councilmember Edwards made a motion to table the approval of the paving of 3rd Avenue, and Pine Street to August 7, 2014 at 6:00 p.m., until additional information can be presented. The motion was seconded by Councilmember Rashad Roberts. The motion carried with a vote of 3 -0.

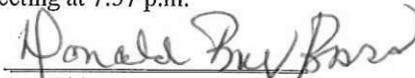
**4. Approval of Budget Amendment (B/A 14-15-6) for the Police Department for the K-9 cage.
Presented by: Chief Robert Mumblow**

Chief Mumblow stated that additional money for the K-9 cage was needed for the new police vehicle, which was not budgeted for with the 2014/2015 budget.

With much discussion by Council, Councilmember Rashad Roberts made a motion to table the approval of Budget Amendment (B/A 14-15-6) for the evaluation of the K-9, before the cage is purchased. The motion was seconded by Councilmember Edwards. The motion carried with a vote of 3 -0.

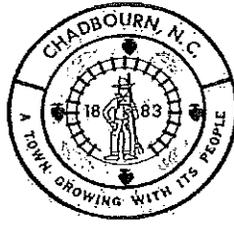
ADJOURNMENT

With no further business, Mayor Pro Tem Bass adjourned the meeting at 7:57 p.m.


Donald Ray Bass, Mayor Pro Tem

Attest:


Patricia Garrell, Town Clerk



Minutes
Town of Chadbourn, North Carolina
Chadbourn Council Continuation for the Regular Meeting on August 5, 2014

August 7, 2014

The Continuation of the Regular Council Meeting of the Chadbourn Town Council was held Thursday, August 7, 2014 at 6:00 p.m., in the Council Meeting Room.

Members Present: Mayor Pro Tem Donald Ray Bass; Councilmembers: Rashad Roberts, Brian Edwards, and Edwin Roberts.

Members Absent: Mayor Fax Rector, Councilmember David Worley

Others Present: Stevie Cox, Town Manager; Patricia Garrell, Town Clerk; Mike Foss, Public Works Director; Robert Mumblow, Chief of Police.

CALL TO ORDER AND ROLL CALL

Mayor Pro Tem Bass called the meeting to order at 6:00 p.m. Patricia Garrell, Town Clerk, took roll call.

COMMENTS FROM THE MAYOR AND/OR ANNOUNCEMENTS

Mr. Cox stated that this meeting was a continuation from the meeting on August 5, 2014 for agenda item number 14, Approval of the Paving of 3rd Avenue and Pine Street.

ACTION AGENDA

1. **Approval of the Paving of 3rd Avenue, and Pine Street.**
Presented by: Stevie Cox, Town Manager, Mike Foss, Public Works Director and Bob Mitchell and Floyd Adams with The Adams Company

Mr. Cox stated that Floyd Adams and Bob Mitchell have maps for Council to view for the paving project.

Mr. Mitchell stated that with the change Council has requested, the project should be around \$55,000 for the paving of the items below:

- Pine Street overlay (within project area) – 956 sq. yards
- West Side Parking Area – 670 sq. yards (includes parking area in front of the Service for the Aging building).
- 3rd Street drainage 'Fix' – 16 tons of Asphalt
- Additional 3rd Street Overlay
- Added Junction Box on 3rd Street
- Overlay 3rd Street

With much discussion by Council, Councilmember Rashad Roberts made a motion to approve the Paving of 3rd Avenue and Pine Street listed above, with \$50,000.00 funded from the Powell Bill and the balance coming from Storm Water, with the total amount of the contract not to exceed \$55,000.00. The motion was seconded by Councilmember Edwards. The motion carried with a vote of 3 -0, (see below).

AMENDING ORDINANCE B/A 14/15-08
POWELL BILL

Capital Outlay-Paving & Patching
Fund Balance Appropriations

Account # 11-5700-7400 increase by \$50,000.00
Account # 11-3990-0000 increase by \$50,000.00

End of Amending Ordinance B/A 14/15-08

**Clerk note: The funds for the balance of the total cost will be from Storm Water, GL #15-4000-7700.

ADJOURNMENT

With no further business, Mayor Pro Tem Bass adjourned the meeting at 6:30 p.m.


Donald Ray Bass, Mayor Pro Tem

Attest:


Patricia Garrell, Town Clerk