



**Minutes
Town of Chadbourn, North Carolina
Chadbourn Council Regular Meeting**

April 1, 2014

The Regular Council Meeting of the Chadbourn Town Council was held Tuesday, April 1, 2014 at 7:00 p.m., in the Council Meeting Room.

Members Present: Mayor Fax Rector; Mayor Pro Tem Donald Ray Bass; Councilmembers: Rashad Roberts, Brian Edwards, Edwin Roberts and David Worley.

Members Absent: None

Others Present: Stevie Cox, Town Manager; Patricia Garrell, Town Clerk; Mike Foss, Public Works Director; Robert Mumblow, Interim Chief of Police; and Harold Pope, Town Attorney.

CALL TO ORDER AND ROLL CALL

Mayor Rector called the meeting to order at 7:00 p.m. Patricia Garrell, Town Clerk, took roll call.

INVOCATION

Councilmember Worley led the assembly in prayer.

PLEDGE OF ALLEGIANCE

Mayor Fax Rector led the assembly in the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Rector asked Council to make a motion on the agenda.

Councilmember Edwards made a motion to approve the Agenda. The motion was seconded by Councilmember Worley. The motion carried with a unanimous vote of 5 – 0.

COMMENTS FROM THE MAYOR AND ANNOUNCEMENTS

Mayor Rector stated that Council had a workshop at 6:30 p.m., prior to the Council meeting, to discuss agenda items. He, also, stated that no decisions would be made during workshops, it is for information only.

Mayor Rector stated that the Strawberry Festival was coming up in May and hopes everyone would participate. He, also, asked the Town Manager to put the schedules of events on the web-site.

Mayor Rector closed the Announcements.

PUBLIC COMMENTS AND CITIZEN REQUEST

Anyone seeking to speak under Public Comments must complete a comment card and submit it to the Town Clerk prior to the start of the Town Council Meeting. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concern.

Mayor Rector opened the floor for Public Comments from the comment cards he received.

Russell Gause: Chadbourn, N.C.

- Mr. Gause stated that he is concerned about the fence that the business beside his residence is planning on building. Mr. Gause stated that he had limited space in his yard and would not have anywhere to put his leaves and limbs for pick-up. Mr. Gause requested that Council not allow the fence.

Bernard McDuffie: Chadbourn, N.C.

- Mr. McDuffie stated that he has had a Conditional Use Permit Application with the Town for two (2) months, and would like to know why it has not been approved or disapproved in this length of time.

Mayor Rector asked Mr. Cox to address the question.

Mr. Cox stated that the Planning and Zoning Board would have to hold a Public Hearing and it was scheduled for the same date of a Special Called meeting on March 18, 2014. He, also, stated that the next meeting would be in April, and it would be addressed at that time.

Pete Williamson: Chadbourn, N.C.

- Mr. Williamson stated that the project on Kinlaw Drive is not what was indicated by Town Staff when he signed the easement rights.

Mayor Rector stated that the Kinlaw Drive project would be discussed in more detail on the Action Agenda.

Mayor Rector closed the Public Comments.

CONSENT AGENDA

1. Approval of the 2014 Beautification and Clean-Up Week Proclamation.
2. Approval of the 2014 North Carolina Strawberry Festival Proclamation.
3. Approval of the release of taxes for Willie Lee and Sarah Davis Heirs for 2013 in the amount of three hundred and four dollars and twenty-seven cents (\$304.27) that was put on property Number 23995 in error.
4. Approval of the release of Deed of Trust for Arnetha Robinson from a CDBG Housing Rehabilitation Grant that required a ten (10) year, 100 percent forgivable loan, which has expired as of June 9, 2013.
5. Approval of the 2014 Mayors Day of Recognition of National Service Proclamation.
6. Approval of the release of two-hundred and ninety-three dollars and twenty-seven cents (\$293.27) from a foreclosure tax sale of Anthony Flowers' property at 215 Railroad Avenue, Account Number 338.

After much discussion by Council, a motion was made by Councilmember Edwards to approve the Consent Agenda items 1 thru 6 listed above as one and APPROVE the Consent Agenda items. Councilmember Worley seconded the motion. The motion carried with a vote of 5 – 0.

ACTION AGENDA

- 1. Approval of Budget Amendment 13/14-06 in the amount of \$2,868 for the Sewer Department.**
Presented by: Stevie Cox, Town Manager

Mr. Cox stated that staff is requesting an increase in salary for a Public Works Supervisor. (See below)

Salaries & Wages-Zoning	Acct # 30-8290-0200 increase by \$2,500.00
FICA Tax	Acct # 30-8290-0500 increase by \$ 191.25
Retirement	Acct # 30-8290-0700 increase by \$ 176.75
Fund Balance Appropriation	Acct # 10-3990-0000 increase by \$2,868.00

After much discussion by Council, Councilmember Edwards made a motion to approve Budget Amendment 13/14-06 for the Sewer Department in the amount of \$2,868. Councilmember Worley seconded the motion. The motion carried with a unanimous vote of 5 - 0.

- 2. Approval of Budget Amendment 13/14-07 in the amount of \$9,450 for the Storm Debris Removal.**
Presented by: Stevie Cox, Town Manager

Mr. Cox stated that Staff is requesting a Budget Amendment for the clean-up of storm related debris after the ice storm. (See below)

Residential Brush/Leaves/Limbs	Acct # 10-5600-4500 increase by \$9,450.00
Fund Balance Appropriation	Acct # 10-3990-0000 increase by \$9,450.00

After much discussion by Council, Councilmember Rashad Roberts made a motion to approve the Budget Amendment 13/14-07 for the removal of the storm debris in the amount of \$9,450. Councilmember Edwards seconded the motion. The motion carried with a vote of 4 - 1. Councilmember Bass was a nay.

- 3. Approval of the Selling of Ten (10) Surplus Mobil Police Radios.**
Presented by: Robert Mumblow, Interim Police Chief

Chief Mumblow stated that the Police Department had 10 unused radios since the radios were replaced with new digital radios and he is requesting Council to give him authorization to sell the surplus the radios.

After much discussion by Council, Councilmember Edwards made a motion to approve the sale of the ten (10) unused police radios. Councilmember Rashad Roberts seconded the motion. The motion carried with a unanimous vote of 5 - 0.

- 4. Approval of the Selling of Surplus Unused Utility Water Meters.**
Presented by: Michael Foss, Public Works Director

Mr. Foss is requesting Council to approve the selling of surplus unused utility water meters, that were replaced with the radio read meters and they are no longer needed. Mr. Foss, also, stated that he had a vendor to purchase the meters at six (6) dollars each.

After much discussion by Council, they requested Mr. Foss to research if the Town would make more money if the Town Staff broke down the meters and sold the copper and scrap metal or sell them to a vendor. Council, also, stated that Councilmember Brian Edwards would oversee research and the sale of the meters.

Councilmember Worley made a motion to approve the sale of the surplus unused utility water meters with Councilmember Brian Edwards to oversee the project of determining the best way to dispose of the unused

meters. Councilmember Edwin Roberts seconded the motion. The motion carried with a unanimous vote of 5 - 0.

**5. Request for Support for Reviving the Chadbourn Chamber of Commerce.
Presented by: LaTanya Patillo**

Ms. Patillo was not present.

No action was taken by Council.

**6. Approval of the Lighting Scheme.
Presented by: Mayor Fax Rector**

Mayor Rector stated that Staff and himself have reviewed the lighting replacement plan and is requesting Council's approval.

After much discussion by Council, Councilmember Edwards made a motion to approve the Lighting Scheme for replacing the street lights. Councilmember Bass seconded the motion. The motion carried with a unanimous vote of 5 - 0.

**7. Removal of Parking on Brown Street.
Presented by: Mayor Fax Rector**

Mayor Rector stated that the agenda should have stated a Public Hearing on the removal of the parking on Brown Street

Mayor Rector opened the floor to the public questions on the removal of parking on Brown Street.

Russell Gause: Chadbourn, N.C.

- Mr. Gause asked if the removal of the parking on Brown Street would affect businesses.

Mayor Rector closed the Public Hearing.

After much discussion by Council, Councilmember Worley made a motion to approve the Removal of Parking on Brown Street, with a Cross Walk and signs at the crossings. Councilmember Rashad Roberts seconded the motion. The motion carried with a unanimous vote of 5 - 0.

**8. Approval to Hire a Firm to Complete Storm Debris Removal.
Presented by: Stevie Cox, Town Manager**

Mr. Cox stated that Mr. Foss had two proposals for the removal of Storm Debris. Mr. Cox stated that Waste Management with the current contract only pick-up on Mondays and only half the Town debris has been completed. He, also, stated that with the two proposals, he is recommending Atlantic Utilities in the amount of \$5,000 for 40 hours of work.

After much discussion by Council, Councilmember Worley made a motion to accept the proposal of Atlantic Utilities if it would complete the Town's removal of debris for a total cost of \$5,000, without any chipping fees. Councilmember Bass seconded the motion. The motion carried with a unanimous vote of 5 - 0.

**9. Budget Amendment to the Kinlaw Drive Drainage Improvement Project.
Presented by: Stevie Cox, Town Manager**

Mr. Cox stated that the residents on Kinlaw Drive are requesting changes and a Budget Amendment is needed in the amount of \$8,000 to \$10,000 for the Kinlaw Drive Drainage Improvement Project.

After much discussion between Council and the residents of East and West Kinlaw Drive, the following changes to the existing contract for the Kinlaw Drive Drainage Improvement Project will be included or changed on the contract:

- Eliminate 12 inch concrete pipe for property owners at 123 Kinlaw Drive (Larry Tew), and 125 Kinlaw Drive (Bruce Meares).
- Add three (3) catch basins on the West side of Kinlaw Drive property owners 118 Kinlaw Drive (Mark Stewart), 120 Kinlaw Drive (empty lot), and 122 Kinlaw Drive (Laura Poole).
- On 126 Kinlaw Drive (Pete Williamson), will have a grate of 12" swell of a dirt ditch beside of 118 Kinlaw Drive (Alene Stewart).
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Council stated that Mr. Cox and Mr. Foss were to meet with the contractor and the engineering firm to amend the existing contract before moving forward on the drainage project.

After much discussion by Council, Councilmember Worley made a motion to amend the existing contract with the changes listed above for the Kinlaw Drive Drainage Improvement Project and approve an additional \$8,000 to \$10,000 dollars for the Budget Amendment. Councilmember Edwards seconded the motion. The motion carried with a unanimous vote of 5 - 0.

CLOSED SESSION

Mayor Rector asked Council to make a motion to go into Closed Session.

Councilmember Edwards made a motion to go into Closed Session to discuss possible Real Property Acquisition under North Carolina General Statutes § 143-318.11(a)(5).

ADJOURNMENT

Council returned from Closed Session and no action was taken for the possible Real Property Acquisition under North Carolina General Statutes § 143-318.11(a)(5).

With no further business, Mayor Rector adjourned the meeting at 8:56 p.m.


Fax Rector, Mayor

Attest:


Patricia Garreff, Town Clerk

