



**Minutes
Town of Chadbourn, North Carolina
Chadbourn Council Regular Meeting**

December 2, 2014

The Regular Council Meeting of the Chadbourn Town Council was held Tuesday, December 2, 2014 at 7:00 p.m., in the Council Meeting Room.

Members Present: Mayor Donald Ray Bass; Councilmembers: Rashad Roberts, Brian Edwards, James Green, David Worley and Edwin Roberts.

Members Absent: None

Others Present: Patricia Garrell, Interim Town Manager; Linda Gaddy, Deputy Town Clerk; Mike Foss, Public Works Director; Robert Mumblow, Chief of Police and Butch Pope, Town Attorney.

CALL TO ORDER AND ROLL CALL

Mayor Bass called the meeting to order at 7:00 p.m. Linda Gaddy, Deputy Town Clerk, took roll call.

INVOCATION

Councilmember Brian Edwards led the assembly in prayer.

PLEDGE OF ALLEGIANCE

Mayor Bass led the assembly in the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Bass asked Council to make a motion on the agenda.

Councilmember Edwards made a motion to approve the Agenda. The motion was seconded by Councilmember Worley to approve the Agenda. The motion carried with a vote of 5 - 0.

Approval of Minutes of Town Council Meeting

1. Regular Minutes – November 6, 2014

Mayor Bass asked Council to make a motion on the approval of the minutes for November 6, 2014.

Councilmember Worley made a motion to approve the regular meeting minutes for November 6, 2014. The motion was seconded by Councilmember Green to approve the minutes. The motion carried with a vote of 5 - 0.

COMMENTS FROM THE MAYOR AND ANNOUNCEMENTS

Mayor Bass announced the following announcements from Interim Manager Garrell as written on the Town Council Agenda:

- The Town will hold its annual Christmas Party for Staff and Councilmembers on Thursday, December 11th at 6:00 p.m.
- The Town Hall will be closed on December 23rd, 24th and 25th for Christmas, and Thursday, January 1st, for New Year's Day.

Mayor Bass closed the Announcements.

PUBLIC COMMENTS AND CITIZEN REQUEST

Anyone seeking to speak under Public Comments must complete a comment card and submit it to the Town Clerk prior to the start of the Town Council Meeting. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concern.

Mayor Bass opened the floor for Public Comments from the comment cards he received.

Shashonne Kelly: Chadbourn, NC

Ms. Kelly had concerns about an outstanding water bill which she felt she should not be held responsible for and requested that the matter be resolved.

Interim Manager Garrell stated that the matter of the water bill had been resolved and an adjustment had been made on her account.

Mark Johnson: Chadbourn, NC

Mr. Johnson inquired about the economic and physical health of Chadbourn. Mr. Johnson asked what is the protocol and incentives for recruiting new businesses to the Town. He further stated that he had special concerns for the youth of Chadbourn.

Councilmember Edwards stated that Council is first trying to clean up the Town.

Councilmember Worley stated that the Town is supporting efforts to restore the Railroad, which will help bring business back to Chadbourn; also, the Town has a revitalization Committee to help beautify and revive the Town.

Councilmember R. Roberts stated that the Town has used the Façade Grant in an effort to help business owners repair the fronts of their businesses.

Mayor Bass closed the Public Comments.

CONCENT AGENDA

1. Approval of Steven Price's salary increase of \$1,000 for obtaining his C Well license, which he received on October 30, 2014 for the WWTP. (Memo # 14/15-12-01)
2. Approval of the Asset Management Plan from Engineering Services. (Memo # 14/15-12-02)
3. Approval of Rodney Cain's salary increase for his 6 months review in the amount of \$1,000. (Memo # 14/15-12-03)
4. Approval of Ricky Soles' salary increase due to a change in rank from Police Officer to Corporal. (Memo # 14/15-12-04)

Mayor Bass requested Council make a motion to take all the Consent Agenda Items as one.

With much discussion by Council, Councilmember Edwards made a motion to approve the Consent Agenda items listed above as one. The motion was seconded by Councilmember Worley. The motion carried with a vote of 5 – 0.

ACTION AGENDA

1. Discussion and Approval of the 2013-2014 Fiscal Year Audit.
Presented by: Mr. Wade Greene

Mr. Greene reviewed the audit and answered all questions asked by Council pertaining to the results of the audit for the Town.

2. Discussion and Approval of a Zoning Contract with the Cape Fear Council of Governments.
Presented by: Interim Town Manager Patricia Garrell.

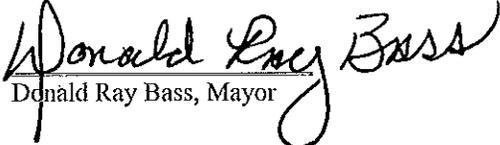
Ms. Garrell stated that because of her lack of Planning & Zoning experience, she is requesting that the Town enter into a Zoning contract with the COG. This would ensure that things are done correctly.

Councilmember R. Roberts asked could the contract be cancelled. Ms. Garrell stated that it would be done on an hourly basis.

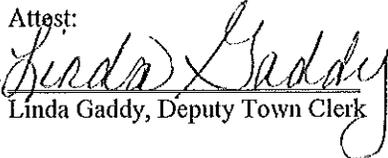
After much discussion by Council, Councilmember R. Roberts made a motion to enter into a Zoning Contract with the Cape Fear Council of Governments (COG). The motion was seconded by Councilmember Worley. The motion carried with a vote of 5 – 0.

ADJOURNMENT

With no further business, Mayor Bass adjourned the meeting at 7:30 p.m.


Donald Ray Bass, Mayor

Attest:


Linda Gaddy, Deputy Town Clerk

