



**Minutes  
Town of Chadbourn, North Carolina  
Chadbourn Council Regular Meeting**

**May 7, 2013**

The regularly scheduled meeting of the Chadbourn Town Council was held Tuesday, May 7, 2013 at 7:00 p.m., in the Council Meeting Room.

**Members Present:** Mayor Fax Rector; Mayor Pro Tem Rashad Roberts; Council members: Brian Edwards, Phillip Honeycutt, Edwin Roberts, and Donald Ray Bass

**Members Absent:** None

**Others Present:** Stevie Cox, Town Manager; Patricia Garrell, Town Clerk; Bob Mumblow, Captain of the Police Department; Michael Foss, Public Works Director

**CALL TO ORDER AND ROLL CALL**

Mayor Rector called the meeting to order at 7:01 p.m. Patricia Garrell, Town Clerk, took roll call.

**INVOCATION**

Mayor Pro Tem Rashad Roberts led the assembly in prayer.

**PLEDGE OF ALLEGIANCE**

Mayor Rector led the assembly in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Councilmember Bass made a motion to add West 1<sup>st</sup> Street updates to the agenda. The motion was seconded by Councilmember Rashad Roberts.

Councilmember Edwards made a motion to approve the Agenda with adding West 1<sup>st</sup> Street updates. The motion was seconded by Councilmember Rashad Roberts to approve the Agenda. The motion carried with a unanimous vote of 5 - 0.

**Approval of Minutes of Town Council Meetings**

1. Budget Workshop Minutes – April 2, 2013
2. Special Called Meeting Minutes – April 12, 2013
3. Budget Workshop Minutes – April 22, 2013
4. Special Called Meeting Minutes – April 25, 2013

Councilmember Edwards made a motion to approve the minutes listed above as one vote. The motion was seconded by Councilmember Bass to approve the minutes listed above. The motion carried with a unanimous vote of 5 - 0.

## COMMENTS FROM THE MAYOR

- Mayor Rector stated that Council had a Budget workshop on May 6, 2013, covering the Police Department, Governing Body and the Administration Department. Mayor Rector stated the next Budget Meeting would be announced by Town Manager, Stevie Cox and the public is invited.
- Mayor Rector stated that there was a Budget Meeting prior to the Council meeting and the public was welcome. He, also, stated that the next budget meeting would be scheduled and announced next week.
- Mayor Rector stated that he wanted to thank the public and Town employees for their help and support with the 81st Strawberry Festival.

## PUBLIC COMMENTS AND CITIZEN REQUEST

*Anyone seeking to speak under Public Comments must complete a comment card and submit it to the Town Clerk prior to the start of the Town Council Meeting. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concern.*

Mayor Rector opened the floor for Public Comments from the comment cards he received.

**Russell Gause: Chadbourn, NC**

- Stated that there was an over growth at the corner of Brown Street and 4<sup>th</sup> Avenue, which makes it hard to see the stop sign. He, also, stated that grass was cut at a house near his residence and he wanted to thank the Town.

Mayor Rector closed the Public Comments session.

## CONSENT AGENDA

*All items listed below are considered to be routine and will be enacted by one introduction/motion/second/roll call vote. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered separately.*

1. **North Carolina Rural Water Association Board of Directors Appointment (NCRWA)**  
Town Council appointed Mayor Fax Rector to the North Carolina Rural Water Association Board of Directors with Councilmember Donald Ray Bass as an alternate.
2. **Release of Taxes for 2012**  
Release of taxes for Teresa Honeycutt for 2012 on a boat that was sold in 2011.
3. **Approval for the Publication of Unpaid 2012 Taxes List**  
Staff requested that Town Council **APPROVE** the publication of the Unpaid 2012 Taxes List.

Councilmember Edwards made a motion to vote on the Consent Agenda items 1 thru 3 listed above as one item. Councilmember Bass seconded the motion to vote on the Consent Agenda items 1 thru 3 listed above as one.

Councilmember Honeycutt made a motion to approve the Consent Agenda items 1 thru 3 listed above. Councilmember Bass seconded the motion. The motion carried with a unanimous vote of 5 - 0.

## ACTION AGENDA

1. **Update on Infrastructure Projects**

Presented by: Stevie Cox, Town Manager, Bob Mitchell and Floyd Adams with the Adams Company

- Mr. Cox stated that the Town was working with The Adams Company to address draining issues with 3<sup>rd</sup> Avenue and Pine Streets, which is related to Strawberry Blvd. Mr. Cox stated that Mr. Drew Cox, with DOT, could not attend the meeting to address the issues with Strawberry Boulevard's sewer back-up that is under the street.

**2. Approval of Budget Amendment for Demolition and Clearance of Commercial and Residential Structures**

Presented by: Stevie Cox, Town Manager, Bob Mitchell and Floyd Adams with the Adams Company

- Mr. Cox, Mr. Mitchell and Mr. Adams stated that they had identified and have given sufficient notices to the property owners of the commercial and residential areas (listed below) that are in violation of the Town's Code of Ordinances. These structures would meet the minimum classification of derelict or abandoned structures under Chapter 14: Building and Building Regulations.
- Mr. Mitchell stated that per the request of the Town, they have estimated the cost of demolition. Administration and asbestos costs will need to be added to the total cost on every unit. If asbestos is found, an abatement cost will need to be included and it will range from \$1,500 up to \$5,000 per unit. Mr. Mitchell stated that the total administrative cost would be \$4,800 for all the units removed.

<u>UNITS:</u>	<u>TOTAL COST</u>
1. Commercial Bldg #1 (West Railroad St.)	\$10,060
2. Commercial Bldg. #2 (East Railroad St.)	\$15,230
3. Commercial Bldg. #3 (111 N. Brown St.)	\$ 9,450
4. Residential Home #1 (227 W. First Ave.)	\$ 4,060
5. Residential Home #2 (219 / 223 W. First Ave)	\$ 5,250
6. Residential Home #3 (Wilkes and Huffman Sts.)	\$ 6,110
7. Residential Home #4 (400 Princess St.)	\$ 3,400
8. Residential Home #5 (802 W. Smith St.)	\$ 9,060
9. Residential Home #6 (408 W. Smith St.)	\$ 3,830

After much discussion by Council, a motion was made by Councilmember Edwards for The Adams Company to move forward with a formal bid process. Councilmember Bass seconded the motion to move forward with a formal bid process. The motion carried with a unanimous vote of 5 - 0.

**3. Code Enforcement Update**  
Presented by: Captain Robert Mumblow

Captain Mumblow gave an update on Code Enforcement.

No action was taken by Council.

**4. Chadbourn Parks and Recreation Advisory Board Composition**  
Presented by: Donald Ray Bass

Councilmember Bass requested that Council make changes to the composition and organizational structure of the Chadbourn Parks and Recreation Advisory Board.

After much discussion by Council, Councilmember Bass withdrew his request to make changes to the composition and organizational structure of the Chadbourn Parks and Recreation Advisory Board.

(Clerk's Note: A copy of the update on Code Enforcement are hereby attached and therefore made a part of these minutes)

**ADDED AGENDA ITEM**

**5. Update on Code Enforcement of the Clean-Up on West First Street Residence  
Presented by: Mayor Fax Rector**

Mayor Rector stated that a request from Mr. Parker's family, at West First Street, for a 10 day extension on the clean-up order to clean-up the trash around his residence, which the Town granted. Mayor Rector stated that he has tried to get Bill Horn with Environmental to advise the Town on the pest control that the clean-up would create. He, also, stated that a Pest Control company had been contacted to give the Town an estimate of what they would charge to control the pest, and this cost would be applied to the resident's taxes.

**ADJOURNMENT**

With no further business, Mayor Rector adjourned the meeting at 8:45 p.m.

**PUBLIC COMMENTS**

Public Comments were made out of order, so therefore, they were not noted on Town Council minutes.



Fax Rector, Mayor

Attest:



Patricia Garrell, Town Clerk