



**Minutes
Town of Chadbourn, North Carolina
Chadbourn Council Regular Meeting**

January 8, 2013

The regularly scheduled meeting of the Chadbourn Town Council was held Tuesday, January 8, 2013 at 7:00 p.m., in the Council Meeting Room.

Members Present: Mayor, Fax Rector; Mayor Pro Tem, Rashad Roberts; Councilmembers: Brian Edwards, Phillip Honeycutt, and Donald Ray Bass

Members Absent: Edwin Roberts

Others Present: Stevie Cox, Town Manager; Patricia Garrell, Town Clerk; Steven Shaw, Chief of Police; Michael Foss, Public Works Director; Harold Pope, Town Attorney

CALL TO ORDER AND ROLL CALL

Mayor Rector called the meeting to order at 7:00 p.m. Patricia Garrell, Town Clerk, took roll call.

INVOCATION

Rev. Lionel Cartwright, Chadbourn Police Department Chaplin and Pastor of First Missionary Baptist Church led the assembly in prayer.

PLEDGE OF ALLEGIANCE

Mayor Rector led the assembly in the Pledge of Allegiance.

ANNOUNCEMENT FROM THE MAYOR

Mayor Rector stated that if there is a problem with the water/sewer, the proper procedure is to call 911 on weekends, holidays and after business hours. Please do not call the town personnel or any Council member.

Mayor Rector stated that if a water/sewer bill is due on a day the Town Hall is closed, the bill will not be considered late; it will be due the day Town Hall reopen.

Mayor Rector asked Councilmember Rashad Roberts to announce the Dr. Martin Luther King, Jr., program.

Councilmember Rashad Roberts stated that the annual Dr. Martin Luther King, Jr. march would be on January 21, 2013 at 9 a.m., at the Chadbourn Christian Fellowship Alliance and the program would start immediately after the march. The program would take place at 10 a.m. at Zion Wall Freewill Baptist Church, at 415 West Institute Street in Chadbourn. The public is invited.

SWEARING IN OF NEWLY APPOINTED OFFICIALS

Magistrate Ava Ward swore in the newly appointed members of the Town Council.

Mayor Fax Rector
Councilmember Donald Ray Bass

APPROVAL OF AGENDA

Councilmember Honeycutt made a motion to approve the Agenda. The motion was seconded by Councilmember Edwards to approve the Agenda. The motion carried with a vote of 4 - 0.

Approval of Minutes of Town Council Meeting

1. Regular Meeting Minutes – December 4, 2012

Councilmember Honeycutt made a motion to approve the minutes. The motion was seconded by Councilmember Rashad Roberts to approve the minutes. The motion carried with a vote of 4 - 0.

PUBLIC COMMENTS AND CITIZEN REQUEST

Anyone seeking to speak under Public Comments must complete a comment card and submit it to the Town Clerk prior to the start of the Town Council Meeting. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concern.

Vera Parham, Chadbourn, N.C.

- Stated that the agenda, items 9 and 10, included Clark Street for the contract approval for the drainage and paving project and update on infrastructure of the streets. Ms. Parham requested an update on Clark Street pertaining to being paved.

On behalf of Jerome Chestnut, Town Manager, Stevie Cox, read a letter from Jerome Chestnut pertaining to property owned in Chadbourn, which, therefore, will be part of the minutes.

“Dear Members of the Town Council,

I am writing because I am not able to be in person to present my case before you. I am an Active Duty Soldier stationed in Fort Campbell, KY. I own three properties off of Clark Street in Chadbourn. These properties are identified as #024311, #094342, and #061007. These properties are not addressed – they are vacant lots.

I was born and raised in Chadbourn and return here often to visit my family and friends. When I return to visit my family, I always check on my properties. Every visit over the past four months has resulted in me spending considerable time removing litter from my properties. I have attached pictures of litter removed from my property, and the last time (December 21-22) I removed litter from my property, I reported the case to Police Officer Lowery. He personally witnessed the litter I removed from my property and took down my personal contact information.

I am respectfully requesting that Police Patrols be increased in the Clark Street Area in order to reduce the littering in the area. A mere increase in patrols will reduce the amount in litter that we are seeing on our streets. It has been recommended that I post the area with No Littering signs, but posting signs will admit that the citizens of our community don't respect each other's properties. That is not the message we want to send those who may seek to invest in our community.”

Mayor Rector closed the Public Comments session.

OTHER ITEMS

1. Announcements

Mayor Rector stated that prior to the start of the Town Council meeting we had a reception to recognize Kenneth Waddell, our outgoing Mayor and Lacy “LP” Suggs who has retired from the Chadbourn Public.

Works Department after 40 years of service to the Town. During the reception, Mr. Waddell was given a Proclamation of Recognition for 25 years of service as a Town Councilmember and Mayor. Mr. Suggs was given a Proclamation of Recognition for 40 years of service as a member of the Chadbourn Public Works Department. Both of these Proclamations were given from the North Carolina League of Municipalities.

On behalf of the Town Council, Staff and Citizens, we would like to thank Mr. Waddell and Mr. Suggs for their faithful service to our Town.

NOMINATION AND ELECTION

Pursuant to the Town of Chadbourn's Charter, the Town Council will nominate and elect a new Mayor Pro-Tem.

Councilmember Honeycutt nominated Councilmember Rashad Roberts to be Mayor Pro-Tem. Councilmember Edwards seconded the motion. Mayor Rector asked if there were any other nominations. If not, the nomination was closed. Mayor Rector asked Councilmember Rashad Roberts if he would take the position as Mayor Pro Tem. Councilmember Rashad Roberts stated that he would be honored to be Mayor Pro Tem.

Mayor Rector asked Council to make a motion to elect Councilmember Rashad Roberts as Mayor Pro Tem. Councilmember Honeycutt made a motion to elect Rashad Roberts as Mayor Pro Tem. Councilmember Edwards seconded the motion to elect Rashad Roberts as Mayor Pro Tem. The motion carried with a vote of 3 - 0.

CONSENT AGENDA

All items listed below are considered to be routine and will be enacted by one introduction/motion/second/roll call vote. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered separately.

1. Approval and Adoption of a Resolution Opposing Legislation that Provides for the Forced Taking of Municipal Water Systems.
2. Approval to Move forward on Case No: TO-01-13 – Display of Road and Street Address Numbers to the Planning Board for their review and recommendation on this matter at the February 2013 Town Council meeting.
3. Approval and Adoption of the Resolution to Support the 2013 – 2015 Funding for the Clean Water Management Trust Fund.

Councilmember Rashad Roberts made a motion to vote all the Consent Agenda items listed above as one. Councilmember Edwards seconded the motion to vote all the Consent Agenda items listed above a one. The motion carried with a vote of 4 - 0.

Councilmember Rashad Roberts made a motion to approve the Consent Agenda items listed above. Councilmember Bass seconded the motion to approve the Consent Agenda items listed above. The motion carried with a vote of 4 - 0.

(Clerk's Note: A copy of the Requests are hereby attached and therefore made a part of these minutes)

ACTION AGENDA

1. Approval to Award the Contract for the paving of Clark and Land Streets, and the Thompson Street Drainage to The Adams Company.
Presented by: Stevie Cox and Bob Mitchell with The Adams Company

Bob Mitchell stated that the preliminary drawings and cost estimates and bidding process have been completed. Mr. Mitchell stated that bids were accepted from six (6) companies. The T&H Construction bids were the lowest bids. Mr. Mitchell asked Council to move forward on the Clark/Land Street paving and Thompson Street drainage.

A motion was made by Councilmember Edwards to award the contract for the paving of Clark and Land Streets, and the Thompson Street Drainage projects to The Adams Company. Councilmember Honeycutt seconded the motion. The motion carried with a vote of 4 - 0.

A motion was made by Councilmember Honeycutt to approve the Clark/Land Street paving and Thompson Street Drainage projects with approximate cost to be \$160,117.00; \$15,000 would come from Storm Drain money, and the balance would come from the Powell Bill Reserve Fund. Councilmember Rashad Roberts seconded the motion for the funds to be used from Storm Drain money and the Powell Bill Reserve Fund. The motion carried with a vote of 4 - 0.

2. Update on Infrastructure Projects.

Presented by: Stevie Cox, Town Manager and Bob Mitchell with The Adams Company

Bob Mitchell stated that the 3rd and Pine Street and Strawberry Boulevard had not been assessed for storm water drainage but is planned as the next project on the Town's list.

No action was taken by Council.

3. Update on the Façade Grant Program

Presented by: Stevie Cox, Town Manager

Stevie Cox stated that he recommended, without a vote tonight, that Council use \$1,500 per business that apply for the Façade Grant, and his option is to use money for code enforcement. Mr. Cox, also, stated that maybe Council would use a combination of both, Façade Grant and code enforcement that would better suit the businesses.

No action taken by Council.

4. Setting Meeting Dates for the Workshops for Gross Receipt Privilege Licenses.

Presented by: Mayor Fax Rector

Mayor Rector stated that he would set a date for a workshop for Gross Receipts for Privilege Licenses. The date he recommended is January 28th at 1 p.m. Council agreed to January 28th at 1 p.m. for the workshop.

5. Appointment of New Authorized Signatures

Presented by: Stevie Cox, Town Manager

Steve Cox stated that a motion needed to be made to replace Mr. Kenneth Waddell as an authorized signer.

After much discussion by Council, a motion was made by Councilmember Bass to add Councilmember Rashad Roberts to replace Mr. Waddell as an authorized signer. The motion was seconded by Councilmember Edwards to add Councilmember Rashad Roberts as an authorized signer.

6. Approval of Electronic Pay Service for Utility Billing and Taxes.

Presented by: Patricia Garrell, Finance Officer

Patricia Garrell requested that the Council approve a contract with Hewlett Packard Enterprise Services (HPES convenience pay services), to provide electronic payment options to the citizens and businesses of the Town of Chadbourne. Ms. Garrell, also, stated that this would not cost the Town of Chadbourne for their services; it would be a convenience fee for the customer.

After much discussion by Council, a motion was made by Councilmember Edwards to accept the contract with Hewlett Packard Enterprise Services (HPES). The motion was seconded by Councilmember Bass to accept the HPES contract. The motion carried with a vote of 4 - 0.

(Clerk's Note: Copies of the Action Agenda Items are hereby attached and therefore made a part of these minutes)

OTHER ITEMS

Mayor Rector asked if anyone had any announcements or comments.

Councilmember Honeycutt requested an update on charging The Department of Aging more rent. He stated that the other municipalities surrounding the Town of Chadbourn receive a sizeable amount more than Chadbourn.

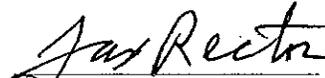
Mr. Cox stated that he was told to revisit the request at a later date.

After much discussion, Mayor Rector will present a request to receive more funds at the next Columbus County meeting.

Chief Steven Shaw stated that the e-gambling machines are no longer permitted as of January 3, 2013. He, also, stated that the Sheriff's Department in the County is working with the local municipalities to enforce the removal of the machines.

ADJOURNMENT

With no further business, Mayor Rector adjourned the meeting at 8:22 p.m.


Jay Rector, Mayor

Attest:


Patricia Garrell, Town Clerk

