



**Minutes
Town of Chadbourn, North Carolina
Chadbourn Council Regular Meeting**

April 3, 2012

The regularly scheduled meeting of the Chadbourn Town Council was held Tuesday, April 3, 2012, at 7:00 p.m., in the Council Meeting Room.

Members Present: Mayor, Kenneth Waddell; Mayor Pro Tem, Fax Rector; Councilmembers: Rashad Roberts, Brian Edwards, Phillip Honeycutt and Edwin Roberts

Members Absent: None

Others Present: Stevie Cox, Town Manager; Patricia Garrell, Town Clerk; Steven Shaw, Police Chief; Michael Foss, Public Works Director; Harold Pope, Town Attorney

CALL TO ORDER AND ROLL CALL

Mayor Waddell called the meeting to order at 7:04 p.m. Patricia Garrell, Town Clerk took roll call.

INVOCATION

Councilmember Phillip Honeycutt led the assembly in prayer.

PLEDGE OF ALLEGIANCE

Mayor Waddell led the assembly in the Pledge of Allegiance.

APPROVAL OF AGENDA

Councilmember Rector requested that the Appointment to the Columbus County Advisory Board for the Parks and Recreation Department be added to the Agenda as item number 17 under Action Agenda Items.

Councilmember Rector made a motion to approve the Agenda and add the Appointment to the Columbus County Advisory Board for the Parks and Recreation Department to the Agenda as item number 17 under Action Agenda Items. The motion was seconded by Councilmember Honeycutt. The motion carried with a unanimous vote of 5 - 0.

Approval of Minutes of Town Council Meetings

1. Regular Meeting Minutes – March 6, 2012
2. Closed Meeting Minutes – March 6, 2012
3. Special Called Meeting Minutes – March 12, 2012

Councilmember Rector made a motion to approve the minutes listed above. The motion was seconded by Councilmember Honeycutt. The motion carried with a unanimous vote of 5 - 0.

PUBLIC COMMENTS AND CITIZEN REQUEST

Anyone seeking to speak under Public Comments must complete a comment card and submit it to the Town Clerk prior to the start of the Town Council Meeting. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concern.

Russell Gause, speaking for the Chadbourn Concern Citizens for Better Government, (CCCBG) requested a budget book for fiscal year 2011/2012.

Town Clerk Patricia Garrell stated that the Town would provide him a copy for a cost of 15 cents per page and the cost of the material. She, also, stated that it was posted on the Town's web-site and he could print it from there himself.

Councilmember Rector stated that he would print him one from the web-site for free.

Evelyn Anderson stated that she wanted something done to the water pressure at her home. She stated that she could not even wash clothes at times because of no water pressure.

Council discussed Ms. Anderson's request and instructed Mike Foss, Public Works Director, to get some estimates for replacing the water line that was an issue on Broadway Road.

Eugene George asked Council if they had made any decisions on the list that the CCCDBG gave them at the January Council meeting.

Mayor Waddell closed the Public Comments session.

CONSENT AGENDA

All items listed below are considered to be routine and will be enacted by one introduction/motion/second/roll call vote. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered separately.

1. **2012 North Carolina Strawberry Festival Proclamation**
2. **Budget Amendment for the Waste Water Treatment Plant – BA-11/12/25**
3. **Budget Amendment for the Public Works Department for Schools and Training/M&R Equipment/Fees & Permits/Sewer System Maintenance – BA-11/12-29.**
4. **Budget Amendment for the Police Department BA-11/12/26.**
5. **Budget Amendment for the Water Department BA-11/12-27.**
6. **Budget Amendment for the Zoning Department BA-11/12/-28.**

Councilmember Honeycutt made a motion to approve the Consent Agenda items listed above together as one. The motion was seconded by Councilmember Edwards. The motion carried with a unanimous vote of 5 - 0.

(Clerk's Note: A copy of the Budget Amendment Memos and Strawberry Festival Proclamation are hereby attached and therefore made a part of these minutes)

PRESENTATIONS AND AWARDS

1. **Chadbourn Officer of the Year Award**
Presented by: Police Chief Steven Shaw

Police Chief Steven Shaw presented the Chadbourn Police Office of the Year Award to Captain Robert Mumblow.

PUBLIC HEARING

1. 2012 Community Development Block Grant Funding Application

Presented by: Town Manager Stevie Cox and Tammy Jones with The Adams Company

Mayor Waddell opened the Public Hearing.

Eugene George stated that he would like to know how the houses are selected, who was on the committee and wanted to see the budget for the project.

Town Manager Cox stated that the Town looked at all applications and the ones that met the CDBG criteria were evaluated and rated by The Adams Company. Mr. Cox, also, stated that after the recommendation from The Adams Company, they met and ranked the applications on the needs of the applicants and the selection was made with a group vote.

Russell Gause asked what would be the Town's match.

Town Manager Cox stated it was \$50,000.

Mary Flowers asked how many houses are included as part of the grant.

Town Manager Cox stated there were five (5) houses, one Public Facility, one Clearance, and Recreation Park equipment.

Mayor Waddell closed the Public Hearing at 7:50 p.m.

(Clerk's Note: A copy of the 2011 Chadbourn CDBG NC Catalyst Application is hereby attached and therefore made a part of these minutes)

ACTION AGENDA

1. Approval of the 2011 Community Development Block Grant Funding Application

Presented by: Town Manager Stevie Cox

Town Manager Cox requested that Council approve the 2011 Community Development Block Grant Funding Application.

After much discussion by Council, a motion was made by Councilmember Rector that the 2011 Community Development Block Grant Funding Application be approved. The motion was seconded by Councilmember Edwin Roberts. The motion carried with a unanimous vote of 5 - 0.

2. Standard Operational Procedures for Idling of Town Vehicles and Equipment

Presented by: Town Manager, Stevie Cox

Town Manager Cox stated that a Standard Operational Procedure for Idling of Vehicles and Equipment would reduce fuel cost and would prevent excessive idling of vehicles and equipment by Town employees.

Police Chief Shaw stated that he understood about reducing fuel cost, but for the Police Department it would not be feasible. He explained that when the cars are not running and the police equipment is in use, it would drain the vehicle's battery; which means, the car may not start if a pursuit is needed.

No action was taken by Council.

3. Approval to Use Storm Water Reserve Funds

Presented by: Public Works Director, Mike Foss

Public Works Director Mike Foss stated that the cost for the cleaning of outfall canals and the cutting of ditch banks from Old 74-76 to Pinecrest Drive was \$5,470. Mike Foss requested that Council approve the use of funds from the Storm Water Reserve Fund to pay the expense.

Mayor Waddell stated that the Town Manager needs to meet with the Dunn Swamp Committee. The Town of Chadbourn pays taxes for the citizens of Chadbourn for these outfall ditches to be cleaned. He stated that a meeting should have taken place prior to undertaking this project and any projects that include cleaning of outfall ditches.

After discussion by Council, a motion was made by Councilmember Edwards to approve the \$5,470 to be taken from the Storm Water Reserve Fund. Councilmember Honeycutt seconded the motion. The motion carried with a vote of 4 - 0. Councilmember Rector opposed.

4. No Parking on the Sidewalks on Brown Street and the Fire Lanes at the Shopping Centers
Presented by: Councilmember Phillip Honeycutt

Councilmember Honeycutt is requesting that the Police Department enforce the no parking on the sidewalks on Brown Street and the no parking in the Fire Lanes at the shopping centers.

After discussion, Council instructed Police Chief Steven Shaw to address the no parking on sidewalks and the no parking in the fire lanes at the shopping centers.

5. Appointment to the Columbus County Advisory Board for the Parks and Recreation Department
Presented by: Councilmember Fax Rector

Councilmember Rector stated that his term had expired and the Town of Chadbourn had to appoint a person to be on the Columbus County Advisory Board for the Parks and Recreation Department.

After discussion by Council, Councilmember Edwards requested that Councilmember Rector be re-appointed to the Columbus County Advisory Board for the Parks and Recreation Department. Councilmember Honeycutt seconded the motion. The motion carried with a unanimous vote of 5 - 0.

(Clerk's Note: Copies of the Action Agenda items are hereby attached and therefore made a part of these minutes)

OTHER ITEMS

Mayor Waddell asked if anyone had any announcements.

Mayor Waddell stated that a request was made by a citizen to save the Arts Building and he wanted to assure the citizens that every attempt would be made to save the building prior to demolition. He, also, stated that demolition would be the most likely end result because of the extensive repairs needed.

William Pittman requested that Council give him more time before his property is demolished, although, code enforcement has been pending for nearly five years. Mr. Pittman stated that the last Town Manager, Dottie Thomas, stated that the property was up to code after some repairs were made.

Mayor Waddell advised Mr. Pittman that this issue should have been stated during the Public Comments and Citizen Request at the beginning of the meeting.

Mayor Waddell stated that the Town Manager has never been responsible for building inspections and isn't qualified to make those decisions.

Councilmember Edwards stated that notice was given around five (5) years ago. He, also, stated that from information he received, some of the work had been done; but, the owners threw up there hands and walked away from the building.

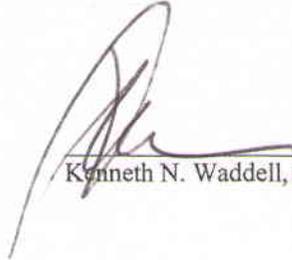
Councilmember Honeycutt questioned why five (5) years has past and nothing has been completed on the Code Enforcement.

Mayor Waddell instructed Town Manager Cox to contact the County Building Inspector and Bob Mumblow to inspect the building and make a final determination by the next Council meeting in May 2012.

No announcements.

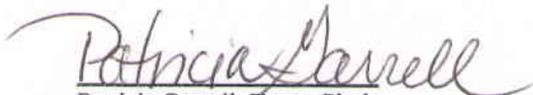
ADJOURNMENT

With no further business, Mayor Waddell adjourned the meeting at 8:34 p.m.



Kenneth N. Waddell, Mayor

Attest:



Patricia Garrell, Town Clerk