

**CHADBOURN TOWN COUNCIL
TOWN OF CHADBOURN
REGULAR MEETING
May 3, 2011**

Mayor Kenneth Waddell called the meeting to order at 7:00 p.m. Council Members present were: Fax Rector, Brian Edwards, Donald Ray Bass and Phillip Honeycutt. Rashad Roberts was not present. Others present were: Town Manager Stevie Cox, Town Attorney Harold Pope, Town Clerk/Finance Officer Patricia Garrell, Police Chief Steven Shaw and Public Works Director Michael Foss. Councilman Honeycutt gave the invocation and Mayor Waddell led the Pledge of Allegiance.

Mayor Waddell stated that he wanted to welcome everyone to the meeting tonight. It is a big week for the Town of Chadbourn with the 79th Annual Strawberry Festival events. Mayor Waddell stated that he hopes that everyone will support and enjoy the festival.

1. **Approval of Agenda.** Mayor Waddell stated that item nineteen (19) on the agenda, should be moved after item sixteen (16). A motion was made by Councilman Rector to approve the agenda with moving item nineteen after item sixteen. Councilman Edwards seconded the motion. The motion passed by a vote of 4-0.
2. **Approval of Minutes of the Regular and Closed Session Meetings on April 5, 2011.** A motion was made by Councilman Rector to approve the Regular Minutes. Councilman Edwards seconded the motion noting a name correction of Dwight Cance to Mike Cance under Public Hearing Case No. TO-01-11-Amending the Animal Ordinance. The motion passed by a vote of 4-0. A motion was made by Councilman Rector to approve the Closed Session Minutes as written. Councilman Bass seconded the motion. The motion passed by a vote of 4-0.
3. **Consent Agenda Items.** A motion was made by Councilman Edwards to approve all fourteen (14) consent agenda items. Councilman Honeycutt seconded the motion. The motion failed by a vote of 2-2. Councilman Edwards and Honeycutt yea and Councilman Bass and Rector nay.

Mayor Waddell asked Council if they wanted to go through each Consent Agenda Item or could number one (1) and two (2) be approved together.

A motion was made by Councilman Edwards to approve consent agenda items number one (1) and two (2) listed below. Councilman Rector seconded the motion. The motion passed by a vote of 4-0. The consent agenda items are as follows:

- 1) **Proclamation of Appreciation to Mark Madden.** Mayor Pro Tem Fax Rector requested that the Town Council approve the presentation of a Proclamation of Appreciation to the former Branch Manager of Waccamaw Bank in Chadbourn, North Carolina.

- 2) **2011 Municipal Clerk Week.** Staff is requesting that the Town Council approve designating May 1 – 7, 2011 as Municipal Clerk Week and the Proclamation for Municipal Clerk Week.

After the approval of consent agenda items number one (1) and two (2), Mayor Waddell asked Council what questions they had for the other items three (3) through sixteen (16) under the consent agenda.

- Councilman Rector questioned item eight (8) inquiring what was a grooming mower and what was the need for the purchase of a grooming mower for the Street Department.
- Public Works Director Michael Foss stated that the mower was for trimming, which saved many hours of labor compared to using a tractor with a mower attached.
- Councilman Honeycutt questioned item six (6) asking about the purchase of a laptop for the Finance Officer. He asked did we not have one for the previous Finance Officer.
- Town Manager Cox stated that the previous Finance Officer used her personal laptop. Because of security reasons, he stated it would be in the best interest of the Town of Chadbourn to own its own laptop.
- Councilman Bass question items ten (10) and eleven (11), driveway repairs and sidewalk repairs on First Avenue. He thought this was part of the construction from the Grant for the water line repairs.
- Public Works Director, Michael Foss stated that it was from fire trucks and Public Works equipment driving across the sidewalks.

- 3) **Budget Amendment BA-10/11-17-for the Parks and Recreation Department.** Staff requested that the Town Council approve Budget Amendment BA-10/11-17 for the contribution to the Parks and Recreation Department.

- 4) **Budget Amendment BA-10/11-18 for the Administration Department.** Staff requested that the Town Council approve Budget Amendment BA-10/11-18 for the purchase of a new laptop computer for the Finance Department.

- 5) **Budget Amendment BA-10/11-19 for the Parks and Recreation Department.** Staff requested that the Town Council approve Budget Amendment BA-10/11-19 for the Parks and Recreation Department to upgrade the lighting at the J. Homer Thomas Ball Park

- 6) **Budget Amendment BA-10/11-20 for the Street Department.** Staff requested that the Town Council approve Budget Amendment BA-10/11-20 for the purchase of a Grooming Mower for the Street Department.

- 7) **Budget Amendment BA-10/11-21 for the Street Department.** Staff requested that the Town Council approve Budget Amendment BA-10/11-21 for the cost of Speed Bumps at Wellington Park for the Street Department.

- 8) **Budget Amendment BA-10/11-22 for the Street Department.** Staff requested that the Town Council approve Budget Amendment BA-10/11-22 for the Driveway Repairs on First Avenue for the Street Department.
- 9) **Budget Amendment BA-10/11-23 for the Street Department.** Staff requested that the Town Council approve Budget Amendment BA-10/11-23 for the Sidewalk Repairs on First Avenue for the Street Department.
- 10) **Budget Amendment BA-10/11-24 for the Street Department.** Staff requested that the Town Council approve Budget Amendment BA-10/11-24 for the Drainage Construction and Maintenance for the Street Department.
- 11) **Budget Amendment BA-10/11-25 for the Street Department.** Staff requested that the Town Council approve Budget Amendment BA-10/11-25 for the Sidewalk Construction and Maintenance for the Street Department. **NOTE: ITEM NO. 11 - BUDGET AMENDMENT BA-10/11-24 FOR THE STREET DEPARTMENT, WAS NOT APPROVED WITH THE MINUTES AT THE JUNE 7, 2011 COUNCIL MEETING.**
- 12) **Budget Amendment BA-10/11-26 for the Administration Department.** Staff requested that the Town Council approve Budget Amendment BA-10/11-26 for the Advertising for the Replacement of Finance Officer and Town Clerk for the Administration Department.
- 13) **Budget Amendment BA-10/11-27 for the Administration Department.** Staff requested that the Town Council approve Budget Amendment BA-10/11-27 for the Logic's Privilege License for the Administration Department.
- 14) **Budget Amendment BA-10/11-28 for the Administration Department.** Staff requested that the Town Council approve Budget Amendment BA-10/11-28 for the Travel and Mileage for the Town Manager for the Administration Department.

After much discussion on the Budget Amendments, Council stated that Budget Amendments need to be approved by Council before the money is physically spent.

A motion was made by Councilman Rector to approve consent agenda items three (3) through fourteen (14) listed above. Councilman Edwards seconded the motion. The motion passed by a vote of 3-1. Councilman Rector, Edwards and Roberts yea. Councilman Bass nay.

4. Action Agenda Items

- 1) **Columbus County Baptist Men Association.** Columbus County Baptist Men Association discussed with the Town Council about working to address housing rehabilitation and affordable housing needs in this area.

Mayor Waddell welcomed Mr. Josh Phillips of the Columbus County Baptist Men Association.

- Mr. Josh Phillips thanked Council for letting him speak at the Town of Chadbourn Council meeting. Mr. Phillips stated that around 185 carpenters, framers, roofers and builders will spend their vacation in Columbus County next month. Mr. Phillips stated to Council that the World Changers Group will be coming to the county to provide home repairs for needy residents. All building materials are donated, Phillips said. Several communities are considering providing some support for the volunteers, he said, and Tabor City had already committed to help. Mr. Phillips asked Council if the Town of Chadbourn could commit cash or a charge account for a set amount at an area hardware store and/or a building supply house.
- Councilman Honeycutt expressed enthusiastic support for the program and urged the Town to take part.

Mayor Waddell asked Council if they wanted to commit to a dollar amount. No decision was made, but Council instructed Town Manager Cox to coordinate some amount of assistance for the project.

2) Approval of Governor's Crime Commission Grant. Police Chief D. Steven Shaw requested that the Town Council approve the awarding of the Governor's Crime Commission Grant for the implementation of a K-9 Unit.

Mayor Waddell asked Chief Shaw if he would give a summary of his request.

- Chief Shaw stated the grant would be for a K-9 unit to help in the reduction of drug related crimes and violence that accompanies these offenses. This project would fund the purchase of a certified police dog, provide officer training and the necessary items to transport and utilize the police dog while on duty. This grant proposal is not for an additional officer. The department would utilize an existing officer. Chief Shaw requested a 25 percent match of the grant. The Town's obligation would be \$3,266.50.

Several questions were asked by Council on who would be the trained officer. Chief Shaw stated that he did have an officer in mind. The officer that he had in mind was willing to take on the additional responsibility.

Mayor Waddell asked Council if they would like to vote on the K-9 unit. A motion was made by Councilman Edwards to approve the K-9 Grant. The motion failed due to lack of a second. A motion was made by Councilman Honeycutt to table the motion. The motion was seconded by Councilman Bass. The motion passed by a vote of 4-0.

3) Chadbourn Police Department's Operations and Statistics for 2010. Police Chief D. Steven Shaw presented an overview of the Chadbourn Police Department's Operations and Statistics for 2010.

Mayor Waddell asked Chief Steven Shaw to present an overview of the Chadbourn Police Department's Operations and Statistics for 2010.

- Chief Steven Shaw stated that it pleases him to inform the Mayor and Council that the Town scored 189 in the index offenses and 8,906.7 in the index rates. This is the Town of Chadbourn's lowest UCR index and offense rate ever reported. The Town's index offenses dropped 17.8% and the index rate dropped 18%. The violent crime index increased 23%, due to the increase in homicides and aggravated assaults. However, the Town experienced an 87.7% reduction in robberies. Property crimes decreased in all areas with a total reduction of 17.8%.

Mayor Waddell spoke on behalf of the Town Council that they appreciate the efforts of the Police Department. Mayor Waddell congratulated the Town of Chadbourn Police Department Staff.

5. Public Comments:

Anyone seeking to speak under Public Comments must complete a comment card and submit it to the Town Clerk prior to the start of the Town Council Meeting. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concern.

Mayor Waddell opened the floor to public comments and asked to limit the time to three minutes per person.

- Beth Rector stated that she was concerned with the lack of team schedules for T-Ball. Ms. Rector stated that there were problems with both games and practice schedules. Ms. Rector also stated that other Towns' teams schedules were always placed before Chadbourn's teams, and she did not understand, why, when it was Chadbourn's ball field.
- Councilman Bass stated that he would assist Parks and Recreation Director Robert Arendse with the T-Ball schedule.
- Councilman Honeycutt stated that Parks & Recreation should have a good schedule for T-Ball and other Dixie Youth League schedules.
- Edwin Roberts stated that the speed bumps on the First Avenue anchors need to be bolted down. Mr. Roberts thought that Budget Amendment BA-10/11-25 - Sidewalk Repairs on First Avenue was included in the Water and Sewer Project. Mr. Roberts also stated that when the grass was reseeded after completion of the sidewalk project, that it was a lousy job.

Mayor Waddell closed the Public Comments session. He then asked Town Manager Cox if he had any other announcements.

- Town Manager Cox stated that this was the week of the Strawberry Festival and the following events were taking place:
 - 1) Wednesday, May 4th is Town Hall Day in Raleigh, North Carolina at the General Assembly.
 - 2) Thursday, May, 5th is National Day of Prayer at 12 noon at the Gazebo.
 - 3) Friday, May 6th at 7:30 a.m. is the breakfast for all the Strawberry Festival workers.
 - 4) Friday, May 6th at 6:00 p.m. is Encounters.

- 5) Saturday, May 7th is the Dignitaries Luncheon at 11:30 a.m.
- 6) Saturday, May 7th is the Strawberry Festival Parade at 2 p.m.

Mayor Waddell thanked Mr. Cox for the update. With no other business, Mayor Waddell asked Council to make a motion to go into closed session. A motion was made by Councilman Edwards to go into Closed Session for Discussion of Possible Litigation – General Statutes 143-318-11(a)(3) and Discussion of Property Acquisition – General Statutes 143-318-11(a)(5). Councilman Rector seconded the motion and the motion passed by a vote of 4-0.

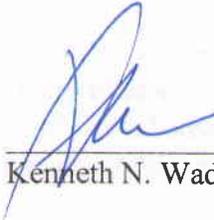
Mayor Waddell closed the Town Council Meeting to the public to go into closed session at 8:23 p.m.

The closed session was approximately twenty-six (26) minutes.

6. Adjournment:

With no further business, Mayor Waddell adjourned the meeting at 8:49 p.m.





Kenneth N. Waddell, Mayor

Attest:



Patricia Garrell, Town Clerk