

**CHADBOURN TOWN COUNCIL  
TOWN OF CHADBOURN  
REGULAR MEETING  
March 1, 2011**

Mayor Kenneth Waddell called the meeting to order at 7:00 p.m. Council members present were: Fax Rector, Rashad Roberts, Brian Edwards, Donald Ray Bass and Phillip Honeycutt. Others present were: Town Manager Stevie Cox, Town Attorney Harold Pope, Town Clerk/Finance Officer Patricia Garrell, Police Chief Steven Shaw and Public Works Director Michael Foss. Reverend Lionel Cartwright gave the invocation and Mayor Waddell led the Pledge of Allegiance.

Mayor Waddell stated that he wanted to welcome everyone to the March Council Meeting.

1. **Approval of Agenda.** A motion was made by Councilman Rector to approve the agenda as is. Councilman Roberts seconded the motion. The motion passed by a unanimous vote of 5-0.
2. **Approval of Minutes of the Regular Meeting of February 1, 2011.** A motion was made by Councilman Bass to approve the minutes as written. Councilman Roberts seconded the motion and the motion passed by a unanimous vote of 5-0.
3. **Swearing in of the Police Department Chaplin.** Mayor Waddell stated that Reverend Lionel Cartwright, who is the Pastor of First Baptist Church, is someone he is proud to call him his friend. He also stated he will be the first Police Department Chaplain for the Town of Chadbourn. Mayor Waddell discussed Reverend Cartwright's many credentials which will prove to be a valuable asset to the Town of Chadbourn. Mayor Kenneth Waddell swore in Reverend Lionel Cartwright as the Chadbourn Police Department Chaplin.
4. **Officer of the Year.** Becky Freeman, who is the Chadbourn Chamber of Commerce Executive Director, was present to recognize the Chadbourn Police Department Officer of the Year. Mayor Waddell recognized Jason Durdle as the Chadbourn Police Department Officer of the Year. Police Chief Steven Shaw mentioned that Officer Durdle has been with the Chadbourn Police Department for over a year. Police Chief Shaw made several comments concerning Officer Durdle's strong work ethic and many achievements since being associated with the Chadbourn Police Department. Mayor Waddell read and presented a plaque to Officer Durdle for outstanding service on behalf of the Chadbourn Chamber of Commerce.
5. **Presentation of the Columbus County Flag.** Sandra Nobles, who is the President of the North Carolina Strawberry Festival, presented the Town Council, a Columbus County Flag in honor of Virginia Harris, who has been a member of the South Whiteville ECA Club for 57 years. Ms. Harris was also one of the designers of the flag. Sandra Nobles asked that the flag be proudly hung inside the Town of Chadbourn building.

6. **Consent Agenda.** A motion was made by Councilman Roberts to approve all nineteen (19) consent agenda items. Councilman Edwards seconded the motion and the motion passed with a unanimous vote of 5-0.
- 1) **Approval of 2011 North Carolina Strawberry Festival Proclamation.** Sandra Nobles, President of the North Carolina Strawberry Festival, is requesting that the Town Council approve a Proclamation in recognition of the 2011 North Carolina Strawberry Festival.
  - 2) **Fiscal Year 2011 – 2012 Budget Preparation Schedule.** Staff is requesting that the Town Council approve the proposed Fiscal Year 2011 – 2012 Budget Preparation Schedule.
  - 3) **CDBG Concentrated Needs Grant Amendment.** Staff is requesting that the Town Council approved an amendment to the CDBG Concentrated Needs Grant for the acquisition and demolition of two houses at 114 and 116 West Institute Street.
  - 4) **Budget Amendment BA-10/11-01 for the Parks and Recreation Department.** Staff is requesting that the Town Council APPROVE Budget Amendment BA-10/11-01 for the Fund Raising Activities in the Parks and Recreation Department.
  - 5) **Budget Amendment BA-10/11-02 for the Chadbourn Community Center.** Staff is requesting that the Town Council APPROVE Budget Amendment BA-10/11-02 for the Master Plan for the Chadbourn Parks and Recreation Trust Fund Grant Application.
  - 6) **Budget Amendment BA-10/11-03 for the Rural Center Water System Base Mapping Grant.** Staff is requesting that the Town Council APPROVE Budget Amendment BA-10/11-03 for the Water System Base Mapping for the Water System Study Grant.
  - 7) **Budget Amendment BA-10/11-04 for the Chadbourn Civic Center Building Maintenance.** Staff is requesting that the Town Council APPROVE Budget Amendment BA-10/11-04 for the replacement of the Heating Pump for the Chadbourn Civic Center.
  - 8) **Budget Amendment BA-10/11-05 for the Cost Estimate to Convert Overhead Facilities to Underground on 1<sup>st</sup> Avenue.** Staff is requesting that the Town Council APPROVE Budget Amendment BA-10/11-05 for the cost estimate to convert overhead facilities to underground on 1<sup>st</sup> Avenue.
  - 9) **Budget Amendment BA-10/11-06 for the Replacement of the Transfer Switch for the Wastewater Treatment Plant.** Staff is requesting that the Town Council APPROVE Budget Amendment BA-10/11-06 for the replacement of the transfer switch for the Wastewater Treatment Plant.
  - 10) **Budget Amendment BA-10/11-07 for the Unemployment Insurance for the Police Department.** Staff is requesting that the Town Council APPROVE Budget Amendment BA-10/11-07 for the Unemployment Insurance Benefits of two former Chadbourn Police Officers.
  - 11) **Budget Amendment BA-10/11-08 for Special Appropriations.** Staff is requesting that the Town Council APPROVE Budget Amendment BA-10/11-08 for the Special Appropriation for the contribution to a needy family at Christmas.

- 12) **Budget Amendment BA-10/11-09 for the 2010 Urgent Repair Grant.** Staff is requesting that the Town Council APPROVE Budget Amendment BA-10/11-09 for the Urgent Repair Grant.
  - 13) **Budget Amendment BA-10/11-10 for the Website Creation.** Staff is requesting that the Town Council APPROVE Budget Amendment BA-10/11-10 for the cost of the Town's new Website.
  - 14) **Budget Amendment BA-10/11-11 for the Administration Vacation Buyback.** Staff is requesting that the Town Council APPROVE Budget Amendment BA-10/11-11 for the Vacation Buyback for the Administration Department.
  - 15) **Budget Amendment BA-10/11-12 for the Water and Sewer Department Vacation Buyback.** Staff is requesting that the Town Council APPROVE Budget Amendment BA-10/11-12 for the Vacation Buyback for the Water and Sewer Department.
  - 16) **Budget Amendment BA-10/11-13 for the Street Department Vacation Buyback.** Staff is requesting that the Town Council APPROVE Budget Amendment BA-10/11-13 for the Vacation Buyback for the Street Department.
  - 17) **Budget Amendment BA-10/11-14 for the Administration Department for Training.** Staff is requesting that the Town Council APPROVE Budget Amendment BA-10/11-14 for the Training for the Administration Department.
  - 18) **Budget Amendment BA-10/11-15 for the Miscellaneous Expense Account.** Staff is requesting that the Town Council APPROVE Budget Amendment BA-10/11-15 for the Miscellaneous Expense Account.
  - 19) **Budget Amendment BA-10/11-16 for the Street Department.** Staff is requesting that the Town Council APPROVE Budget Amendment BA-10/11-16 for the Sidewalk Improvements for the Street Department.
7. **Presentation of the Fiscal Year 2009 – 2010 Audit.** Allan Thompson with Thompson, Price, Scott, Adams and Company, presented the Fiscal Year 2009 – 2010 Audit for the Town of Chadbourn.
  8. **Proposed ABC Store.** Tony Freeman, who is the Chairman of the Chadbourn ABC Board, gave an update to the Town Council on the status of the proposed ABC Store that they are planning to construct. The hold up on going forward is the issue with the turn lane. They are working with the DOT to resolve the issue.
  9. **Update on the Town's Website.** Michael Duncan was not present to give an update on the status of the Town's Website. It was requested by Town Council that Town Manager Cox follow-up with the posting of required information in a timely manner.
  10. **Proposed Privilege License Fee for Electronic Gaming Machines.** The Planning Board requested that the Town Council establish a privilege license fee for Electronic Gaming Machines. The amount for the Privilege License Fee was set for Five Hundred (\$500) dollars per machine. A motion was made by Councilman Rector to approve the Privilege License Fee in the amount of Five Hundred (\$500) per machine. Councilman Bass seconded the motion. Mayor Waddell asked Town Attorney Pope if anyone on the Council was associated with

or employed with anyone who owns Electronic Gaming Machines, could it be considered as a conflict of interest? Attorney Pope said yes. Councilman Bass requested to be removed from the motion. Mayor Waddell accepted the request. Councilman Honeycutt seconded the motion and the motion passed by a vote of 4-0

11. **Animal Control.** Police Chief D. Steven Shaw provided an update to the Town Council concerning the purchase of dog traps, crate and catch pole to address the stray dog issue.
12. **Proposed Dangerous Dog Ordinance.** Councilman Brian Edwards asked Town Council to have some discussion on drafting and adopting a Dangerous Dog Ordinance. He was advised this should be submitted to the Planning Board to develop and recommend that Town Council adopt an ordinance concerning dangerous breeds of dogs.
13. **Proposed Location for a Fallen Military Heroes Memorial.** Councilman Rashad Roberts asked Town Council to have some discussion on a location for a Fallen Military Heroes Memorial. Mayor Waddell recommended that the town set aside a small amount of money in a fund to have a memorial in place by 2012. Other funding could be obtained from the general public.

14. **Public Comments:**

Anyone seeking to speak under Public Comments must complete a comment card and submit it to the Town Clerk prior to the start of the Town Council Meeting. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concern.

- Captain Robert Mumbrow said the Town of Chadbourn should have a Town Flag to fly with the American Flag and the North Carolina State Flag.
- Citizen Russell Gause asked if there is a town ordinance on killing squirrels. Mayor Waddell advised it was on the Town's Website. Citizen Gause also stated the ecology was out of balance. Raptors are being killed and squirrels are taking over.
- Citizen Edwin Roberts stated that the 2009-2010 audit was not covered in any detail. Mayor Waddell stated that since the audit has just been presented, he has not had time nor have other council members to study the audit and would be able to discuss the audit in more detail at the next council meeting.
- Town Manager Stevie Cox stated that the annual Cape Fear Council of Government Awards Banquet's scheduled for March 29<sup>th</sup> at 11:00 a.m., at Scott Hill Baptist Church. Anyone planning to attend should contact the Town office.
- Town Manager Stevie Cox stated that Staff will be working on the Town budget for the next few months.
- Mayor Waddell mentioned that the Fair Bluff Chamber of Commerce meeting will be next Thursday, March 3<sup>rd</sup>, 2011, if anyone is interested in attending.

Mayor Waddell closed the Public Comments session.

A motion was made by Councilman Rector to go into Closed Session for Discussion of Possible Litigation – General Statutes 143-318-11(a)(3) and Discussion of Property Acquisition – General Statutes 143-318-11(a)(5). Councilman Roberts seconded the motion and the motion passed by a unanimous vote of 5-0.

Mayor Waddell closed the Town Council Meeting to the public to go into closed session at 8:24 p.m.

The closed session was approximately thirty-seven (37) minutes.

**15. Adjournment:**

With no further business, Mayor Waddell adjourned the meeting at 9:01 p.m.



Attest:

A handwritten signature in blue ink that reads "Patricia Garrell".

Patricia Garrell, Town Clerk

A handwritten signature in blue ink that reads "Kenneth N. Waddell".

Kenneth N. Waddell, Mayor