

**CHADBOURN TOWN COUNCIL
TOWN OF CHADBOURN
REGULAR MEETING
January 4, 2011**

Mayor Kenneth Waddell called the meeting to order at 7:01 p.m. Council members present were Fax Rector, Rashad Roberts, Brian Edwards, Donald Ray Bass, and Phillip Honeycutt. Others present were Town Manager Stevie Cox, Town Attorney Harold Pope, Town Clerk/Finance Officer Patricia Garrell, Police Chief Steven Shaw and Public Works Director Mike Foss. Councilman Roberts gave the invocation and Mayor Waddell led the Pledge of Allegiance.

Mayor Waddell stated that he wanted to welcome everyone here tonight to honor Bobbie Jordan for retiring from the Town of Chadbourn. Bobbie has served as Finance Officer/Town Clerk and Assistant Manager for the past thirteen (13) years.

1. **Approval of Agenda.** Mayor Waddell asked that an item be added to agenda that a closed session be held after the meeting to discuss legal matters. A motion was made by Councilman Rector to approve the agenda with an addition of a closed session after the public meeting. Councilman Edwards seconded the motion. The motion passed with a unanimous vote of 5-0.
2. **Approval of Minutes of the Regular Meeting of December 7, 2010.** A motion was made by Councilman Honeycutt to approve the minutes as written. Councilman Rector seconded the motion and the motion passed with a unanimous vote of 5-0.
3. **Presentation of Proclamation of Service and Plaque to Retiring Town Clerk Finance Officer and Assistant Town Manager.** Mayor Kenneth N. Waddell and Town Manager Stevie Cox presented the Proclamation of Service and a Plaque to Bobbie J. Jordan who retired as the Town Clerk/ Finance Officer and Assistant Town Manager.
4. **Approval of the New Town Clerk.** Mayor Waddell requested Town Council approve and appoint Patricia Garrell as the new Town Clerk. A motion was made by Councilman Edwards to approve and appoint Patricia Garrell as the new Town Clerk. Councilman Bass seconded the motion and the motion passed with a unanimous vote of 5-0.
5. **Swearing in of the New Town Clerk.** Mayor Kenneth Waddell swore in Patricia Garrell as the new Town Clerk.
6. **Approval of Signatures for Town Accounts.** Staff is requesting that Patricia Garrell be approved as an authorized signature for certain Town Accounts in accordance with the Town Charter and State and Federal requirements. Councilman Roberts made a motion to approve Patricia Garrell as an authorized signature for certain Town Accounts in accordance with the Town Charter, and State and Federal requirements. The motion was seconded by Councilman Rector. The motion passed with a unanimous vote of 5-0.
7. **Authorizing Resolution for the North Carolina Parks and Recreation Trust Fund (PARTF) Grant Application.** Staff is requesting that the Town Council approve the Authorizing Resolution for the North Carolina Parks and Recreation Trust Fund (PARTF) Grant Application. Mark Bacon with Engineering Services and Howard Capps

with Howard Capps & Associates were present to answer questions related to this request.

- **Update on the Parks and Recreation Trust Fund Grant Application.** Mark Bacon with Engineering Services and Howard Capps with Howard Capps & Associates provided an update on the Town's Application for the Parks and Recreation Trust Fund Grant application for the new Community Center. Mr. Bacon stated that the deadline to submit the application was January 31st. The application will be for \$500,000 from PARTF funds. He also stated that additional funding is being investigated to help with the cost of the Community Center. Mr. Bacon stated he and Mr. Cox had talked with USDA about applying for a 40-year loan for the additional money that would not be covered by the grant. The more flawless the application, the better chance for approval due to competition. Mr. Bacon and Town Manager Cox asked Mr. Capps to put together a Master Plan to make the application more appealing. Mr. Capps said he needs support from the community. He has meetings with various clubs in the next few weeks. They are trying to get as much documentation for support which will help get the funding for this grant. We would have a three (3) year window to get our money in place. The fund will pay half the cost of the building. PARFT will decide how it will be allocated. Adoption of the master plan will need a special called meeting to go over everything at a later date. Mr. Bacon stated that he is working with Mr. Cox to identify additional funding sources to reduce the amount of the debt service for this project.
- Councilman Rector made a motion to approve the Parks and Recreation Trust Fund Grant Application. Councilman Honeycutt seconded the motion and the motion passed with a unanimous vote of 5-0.

8. **Authorizing Resolution for the North Carolina Clean Water Management Trust Fund (CWMTF) Grant Application.** Staff is requesting that the Town Council approve the Authorizing Resolution for the North Carolina Clean Water Management Trust Fund (CWMTF) Grant Application. Mark Bacon with Engineering Services was present to answer questions related to this request.

- Mark Bacon advised that an assessment of the Waste Water Treatment Plant, water system and sewer system downtown was needed. The sewer system alone was going to be around \$4 million. The Waste Water Treatment Plant was approximately \$525,000. Original equipment of 1972 would need to be either upgraded or replaced. Their funding ceiling was up to \$3 million. Additional funding is normally available from the Rural Center, but they received no funding last year and are not expecting any funding for this year. Based on this, we should focus on smaller projects to get as much funding as possible and see if the Rural Center will have funding later down the road. The application is due February 1, 2011. We will know by October of this year if funding will be available. Looking at an application of around \$450,000 for replacing and repair improvements to current systems. Councilman Roberts made a motion to approve the Resolution for the NC Clean Water Management Trust Fund

(CWMTF) grant application. The motion was seconded by Councilman Rector. The motion passed with a unanimous vote of 5 -0.

9. **Grant Project Update.** Mark Bacon with Engineering Services provided an update on the Town's current and upcoming grant applications.

- First Avenue project completed. Final reimbursement requested and expected by February.
- \$95,000 left over from the Rural Water Center Grant for the First Avenue water project. Requested to use those remaining funds for additional projects.

10. **Code Enforcement Update.** Captain Bob Mumblow provided an update of code enforcement activities.

- Captain Mumblow provided updates on Code Enforcement Cases Numbers: 2010 – 91, 11, 92, 89, 16, 46, 86, 87, 88, 65, 30, 14, 29, 31, and 32.

11. **Abandoned and Derelict Structures.** Councilman Brian Edwards had a discussion to address abandoned and derelict structures within the Town's limits, especially within the downtown area.

- Councilman Edwards raised concerns that several properties have not had any repairs done to bring them up to code. After a considerable length of time, Councilman Edwards noted that at this point, owners may not care nor have the money to make the repairs. He voiced concern that these properties were an embarrassment to the downtown area and presented a safety concern as well.
- A motion was made by Councilman Honeycutt to condemn all of the derelict and abandoned structures on West Railroad Avenue and North Brown Street that pose a health and safety hazard with the specific addresses to be provided by Code Enforcement. Councilman Bass seconded the motion. The motion passed with a unanimous vote of 5-0.

12. **Public Comments**

Anyone seeking to speak under Public Comments must complete a comment card and submit it to the Town Clerk prior to the start of the Town Council meeting. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concerns.

- Citizen Russell Gause stated someone shot a raptor (hawk) in his yard. The raptor was roosting in a pine tree. The bird was helping to control the squirrel population. His concern was why someone would shoot a bird like this. He also asked is it possible for someone to live in a house without water or electricity. Chief Shaw commented that if that was the case, that child/adult protective services would need to be involved if children or elderly persons were living in the house.
- Citizen Edwin Roberts asked where the community center would be placed. Mayor Waddell responded by stating it would be placed somewhere within the city limits.

- Citizen Bettye Wilson asked if there were any plans for Clark St. to be paved. Response was funding has been approved and will begin when weather improves. She also asked if Land St. was included in those improvements. The response was no because this is railroad property.
- Citizen Evelyn Anderson asked when will the house on Enterprise St. be taken down. Captain Mumblow stated that paperwork has been submitted but no response has been received back.

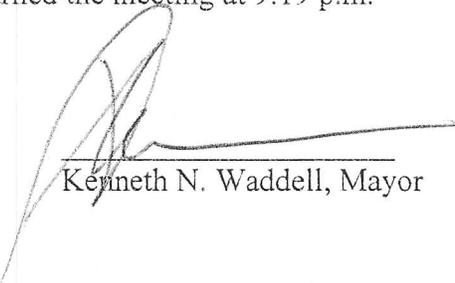
13. Other Items

- Police Chief Shaw stated that the Christmas project was one of the most successful ones from previous ones. The report was turned over to Ms. Garrell for the money spent which was in excess of \$600. The family that received the donations wanted to express their gratitude.
- Police Chief Shaw stated that the Martin Luther King, Jr. March is scheduled for January 17, 2011 at 9:00 a.m. at First Missionary Baptist Church. The Martin Luther King, Jr. Celebration Service will be held at 1 p.m. The Public is welcome.
- Town Manager Stevie Cox stated that he is excited about the new website, will work to keep it updated and planning on putting meeting minutes on the website. Pictures are being planned for the website for Town of Chadbourn events as well.
- Mike Foss, Public Works Director, stated anyone requesting bricks from any old buildings that are demolished need to be aware that paint on the bricks may contain lead and to be extremely careful.

A motion by Councilman Roberts to go into closed session pursuant to GS 143-318.11. It was seconded by Councilman Bass. The motion passed by a unanimous vote of 5-0.

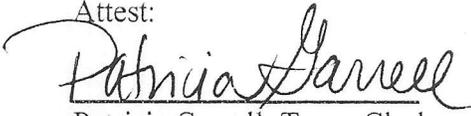
Council reconvened the regular meeting at 9:17 p.m.

With no further business, Mayor Waddell adjourned the meeting at 9:19 p.m.



Kenneth N. Waddell, Mayor

Attest:



Patricia Garrell, Town Clerk