

CHADBOURN TOWN COUNCIL AGENDA



Chadbourne Town Hall

Tuesday, December 1, 2015

7:00 PM

- I. **Call to Order:** Mayor Donald Ray Bass
- II. **Invocation:** Councilmember James Green
- III. **Pledge of Allegiance**
- IV. **Approval of the Agenda**
- V. **Approval of Minutes of Town Council Meeting**
 1. Regular Meeting Minutes – November 10, 2015
- VI. **Other Items**
 2. **Announcements**
 - *Town Hall will be closed on December 23rd, 24th, 25th and January 1st for the holiday.*
 - *The Chadbourne Revitalization Corporation is sponsoring the “new” Christmas Festival. William Williamson will give us the highlights for the Christmas Festival.*
- VII. **Presentation of Service Awards**
 3. **Presentation of Service Award to Councilmember Brian Edwards and Councilmember Edwin Roberts.** Robert Jones, Town Manager, will recognize outgoing Councilmembers Brian Edwards and Edwin Roberts for their service on Town Council.
 4. **Presentation of Service Award to Mayor Donald Ray Bass.** Robert Jones, Town Manager, will recognize outgoing Mayor Bass for his service on Town Council as Mayor.
- VIII. **Swearing in of Newly Elected Officials:**

Retired Superior Court Judge D. Jack Hooks, Jr., Superior Court Judge Douglas B. Sasser and District Court Judge Willie Fred Gore will swear in the Mayor and the re-elected and elected members of Town Council for a four year term ending December 2019.

 5. Phillip Britt (*Judge Hooks*)
 6. Donald Ray Bass (*Judge Hooks*)

7. James Green (*Judge Gore*)
8. Colene Kelly (*Judge Sasser*)

IX. Public Comments

Anyone seeking to speak under Public Comments must complete a comment card and submit it to the Town Clerk prior to the start of the Town Council Meeting. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concern(s).

X. Election of a Mayor Pro-Tem

9. **Nomination and Election of a Mayor Pro-Tem.** Pursuant to the Town of Chadbourn's Charter, the Town Council will nominate and elect a new Mayor Pro-Tem for the period of one year. (*Memo # 15/16-12-T9*)

XI. Public Hearing

10. **Public Hearing on a Conditional Use Permit to Operate an Auto Repair Shop at 120 North Wilson Street, Case No.: CUP-02-15.** Staff is requesting comments from the Public on a Conditional Use Permit for 120 North Wilson Street. (*Memo # 15/16-12-T10*)

XII. Consent Agenda

11. **Discussion and Approval for a Budget Amendment Request for an Approved Police Grant (BA-15/16-03).** Staff is requesting Council's approval for a Budget Amendment for funds of \$14,424. (*Memo # 15/16-12-T11*)

XIII. Action Agenda Items

12. **Discussion and Approval of the Conditional Use Permit to Operate an Auto Repair Shop at 120 North Wilson Street, Case No.: CUP-02-15.** Staff is requesting approval or disapproval of the Conditional Use Permit at 120 North Wilson Street. (*Memo # 15/16-12-T12*)
13. **Discussion and Approval of a Contract for Uniforms for the Public Works Staff.** Staff is requesting Council to discuss a contract for uniforms. (*Memo # 15/16-12-T13*)
14. **Discussion and Approval for a Uniform Policy for the Town of Chadbourn Staff.** Staff is requesting Council to discuss and approve a uniform policy. (*Memo # 15/16-12-T14*)
15. **Selection of Authorized Signers.** Staff is requesting that the Town Council appoint the Mayor, another member of Town Council to be authorized signers for certain Town Documents. (*Memo # 15/16-12-T15*)

XIV. Adjournment