

# CHADBOURN TOWN COUNCIL AGENDA



## AMENDED AGENDA

### Chadbourne Town Hall

Tuesday, November 1, 2011

7:00 PM

- I. **Call to Order:** Mayor Kenneth Waddell
- II. **Invocation:** Councilman Donald Ray Bass
- III. **Pledge of Allegiance**
- IV. **Approval of the Agenda**
- V. **Approval of Minutes of Town Council Meeting**
  1. Regular Meeting Minutes – October 4, 2011
  2. Closed Session Minutes – October 4, 2011
- VI. **Consent Agenda Items**
  3. **Approval of the Veterans' Day Proclamation.** Staff is requesting that the Town Council approve the Veterans' Day Proclamation for November 11, 2011.
  4. **Budget Amendment for the Water Department.** Staff is requesting that the Town Council approve the Water Department Budget Amendment. The Budget Amendment is to receive grant funds from the North Carolina Rural Economic Development Center.
  5. **Budget Amendment for the Police Department.** Police Chief Steven Shaw is requesting that the Town Council approve the Budget Amendment to the Police Department to receive a refund to the Miscellaneous Revenue.
  6. **Budget Amendment for the Police Department.** Police Chief Steven Shaw is requesting that the Town Council approve the Budget Amendment for the purchase of Dog Traps for the Police Department.

7. **Budget Amendment for the Sewer Department.** Finance Director Patricia Garrell is requesting a Budget Amendment to include a debt service for the Sewer Department.
8. **Tax Collections Update Report.** Town Tax Collector Wendy Johnson is presenting the Tax Collection Update Report for review by the Town Council.

## VII. Public Hearings

9. **Case No.: TO-01-10 – Proposed Utility Availability Ordinance.** The Planning Board is requesting that the Town Council hold a Public Hearing to receive Public Comments on the Proposed Utility Availability Ordinance.
10. **Case No.: TO-07-11 – Proposed Peddlers, Itinerant Merchants, Yard Sales and Solicitors Ordinance.** The Planning Board is requesting that the Town Council hold a Public Hearing to receive Public Comments on the Proposed Peddlers, Itinerant Merchants, Yard Sales and Solicitors Ordinance.

## VIII. Action Agenda Items

11. **Case No.: TO-08-10 - Chadbourn Safe Routes to School Action Plan.** Staff is requesting that the Town Council approve and adopt the Chadbourn Safe Routes to School Action Plan. Don Eggert with the Cape Fear Council of Governments and Judi Wallace with Wallace Consulting will be present provide an overview of the Action Plan and answer all questions related to this topic.
12. **Posting and Enforcement of Required Parental Supervision Policy at Our Park.** Police Chief Steven Shaw is requesting that the Town Council approve the posting and enforcement of the required Parental Supervision Policy at Our Park.
13. **Case No.: TO-01-10 – The Proposed Utility Availability Ordinance.** The Planning Board is requesting that the Town Council approve the proposed Utility Availability Ordinance. The proposed ordinance will require that the owners of developed and vacant properties pay a minimum bill to cover the cost of having those services available. This ordinance would be in compliance with North Carolina General Statutes § 160A-317.
14. **Case No.: TO-07-11 – Proposed Peddlers, Itinerant Merchants, Yard Sales and Solicitors Ordinance.** The Planning Board is requesting that the Town Council approve the proposed Peddlers, Itinerant Merchants, Yard Sales and Solicitors Ordinance. The proposed ordinance will set forth rules for Peddlers, Itinerant Merchants, Yard Sales and Solicitors within the Town of Chadbourn. This would include the requirement for the purchase of a zoning permit, privilege licenses and the locations that they may locate.

**15. Approval of Service Agreement with AAA Portable Toilets.** Staff is requesting that the Town Council approve the contract with AAA Portable Toilets

**16. Budget Amendment for the Water Department.** Staff is requesting that the Town Council approve the budget amendment for a new transfer switch for the well on South Wilkes Street.

**17. Water, Sewer and Storm Water Reserve Funds.** Councilman Donald Ray Bass is requesting that the Town Council discuss changing the water, sewer and storm water reserve funds fees.

**18. Budget Amendment for the Street Department.** Staff is requesting that the Town Council approve a budget amendment to address drainage behind BB&T Bank and Wellonton Apartments, and clearing the ditch out at Pinecrest Subdivision.

## **IX. Public Comments**

Anyone seeking to speak under Public Comments must complete a comment card and submit it to the Town Clerk prior to the start of the Town Council Meeting. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concerns.

## **X. Other Items**

**19. Announcements.**

## **XI. Closed Session**

**20. Discussion of Possible Litigation.** Pursuant to North Carolina General Statutes 143-318-11(a)(3).

**21. Discussion of Personnel Issues.** Pursuant to North Carolina General Statutes 143-318.11(a)(6).

## **XII. Adjournment**