

CHADBOURN TOWN COUNCIL AGENDA



Chadbourne Town Hall

Tuesday, January 4, 2011

7:00 PM

- I. **Call to Order:** Mayor Kenneth Waddell
- II. **Invocation**
- III. **Pledge Allegiance**
- IV. **Approval of the Agenda**
- V. **Approval of Minutes of Town Council Meeting**
 1. Regular Meeting Minutes – December 7, 2010
- VI. **Presentations**
 2. **Presentation of Proclamation of Service and Plaque to Retiring Town Clerk – Finance Officer.** Mayor Kenneth N. Waddell and Town Manager Stevie Cox will present the Proclamation of Service and a Plaque to Bobbie J. Jordan who is retiring as the Town Clerk – Finance Officer.
- VII. **Action Agenda Items**
 3. **Appointment of the New Town Clerk.** Staff is requesting that the Town Council approve and appoint Patricia Garrell as the new Town Clerk.
 4. **Swearing in of the New Town Clerk.** Mayor Kenneth Waddell will swear in Patricia Garrell as the new Town Clerk.
 5. **Authorization of Signatures for Town Accounts.** Staff is requesting that Patricia Garrell be approved as an authorized signature for certain Town Accounts in accordance with the Town Charter and State and Federal requirements.
 6. **Update on the Parks and Recreation Trust Fund Grant Application.** Mark Bacon with Engineering Services and Howard Capps with Howard Capps & Associates will provide an update on the Town's Application for the

Parks and Recreation Trust Fund grant application for the new Community Center.

- 7. Authorizing Resolution for the North Carolina Parks and Recreation Trust Fund (PARTF) Grant Application.** Staff is requesting that the Town Council approve the Authorizing Resolution for the North Carolina Parks and Recreation Trust Fund (PARTF) Grant Application. Mark Bacon with Engineering Services will be present to answer questions related to this request.
- 8. Authorizing Resolution for the North Carolina Clean Water Management Trust Fund (CWMTF) Grant Application.** Staff is requesting that the Town Council approve the Authorizing Resolution for the North Carolina Clean Water Management Trust Fund (CWMTF) Grant Application. Mark Bacon with Engineering Services will be present to answer questions related to this request.
- 9. Grant Project Update.** Mark Bacon with Engineering Services will provide an update on the Town's current and upcoming grant applications.
- 10. Code Enforcement Update.** Captain Bob Mumblow will provide an update of code enforcement activities.
- 11. Abandoned and Derelict Structures.** Councilman Brian Edwards would like to have a discussion to address abandoned and derelict structures within the Town's limits, especially within the downtown area.

IX. Public Comments

Anyone seeking to speak under Public Comments must complete a comment card and submit it to the Town Clerk prior to the start of the Town Council meeting. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concerns.

X. Other Items

- 12. Announcements.**

XI. Adjournment