

CHADBOURN TOWN COUNCIL AGENDA



Chadbourn Town Hall

Tuesday, December 6, 2011

7:00 PM

- I. **Call to Order:** Mayor Kenneth Waddell
- II. **Invocation:** Councilman Rashad Roberts
- III. **Pledge of Allegiance**
- IV. **Approval of the Agenda**
- V. **Approval of Minutes of Town Council Meetings**
 1. Regular Meeting Minutes – November 1, 2011
 2. Closed Meeting Minutes – November 1, 2011
 3. Special Called Meeting – November 15, 2011
 4. Closed Meeting Minutes – November 22, 2011
- VI. **Presentation of Service Awards**
 5. **Presentation of Service Award to Councilman Donald Ray Bass.** Mayor Kenneth Waddell will recognize outgoing Councilman Donald Ray Bass for his service on Town Council since December 2007 to December 2011.
- VII. **Swearing in of New Elected Officials:**

Judge Jack Hooks will swear in the newly elected and re-elected members of Town Council.

 6. Mayor Kenneth Waddell
 7. Councilman Fax Rector
 8. Councilman Brian Edwards
 9. Councilman Edwin Roberts

VIII. Election of Mayor Pro-Tem

10. Nomination and Election of Mayor Pro-Tem. Pursuant to the Town of Chadbourn's Charter, the Town Council will nominate and elect a new Mayor Pro-Tem.

IX. Public Hearing

11. Close-Out Public Hearing for the 2008 Community Development Block Grant Funding. Town Council will hold a public hearing to receive public comments regarding the close-out of the 2008 Community Development Block Grant Project.

X. Public Comments

Anyone seeking to speak under Public Comments must complete a comment card and submit it to the Town Clerk prior to the start of the Town Council meeting. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concerns.

XI. Consent Agenda Items

12. Budget Amendment BA-11/12-10 for the Administration Vacation Buyback. Staff is requesting that the Town Council APPROVE Budget Amendment BA-11/12-10 for the Vacation Buyback for the Administration Department.

13. Budget Amendment BA-11/12-11 for the Powell Bill Department Vacation Buyback. Staff is requesting that the Town Council APPROVE Budget Amendment BA-11/12-11 for the Vacation Buyback for the Powell Bill Department.

14. Budget Amendment BA-11/12-12 for the Water and Sewer Department Vacation Buyback. Staff is requesting that the Town Council APPROVE Budget Amendment BA-11/12-12 for the Vacation Buyback for the Water and Sewer Department.

15. Budget Amendment BA-11/12-14 for the Police Department Unemployment Benefits. Staff is requesting that the Town Council APPROVE Budget Amendment BA-11/12-14 for the Unemployment Benefits for the Police Department.

16. Proclamation for the National Pearl Harbor Remembrance Day. Staff is requesting that the Town Council approve the Proclamation for the National

Pearl Harbor Remembrance Day in honor of the 70th Anniversary of the bombing of Pearl Harbor.

- 17. Budget Amendment for the Smith Street Sewer Repair Project.** Staff is requesting that the Town Council approve a budget amendment for the Smith Street Sewer Repair Project.

XII. Action Agenda Items

- 18. Presentation of the Fiscal Year 2010 – 2011 Audit.** Wade Green with S. Preston Douglas & Associates, LLP will present the Fiscal Year 2010 – 2011 Audit for the Town of Chadbourn.

- 19. Budget Amendment BA-11/12-13 for the Street Department.** Staff is requesting that the Town Council APPROVE Budget Amendment BA-11/12-13 for the Street Department.

- 20. Donation of Funds to Assist a Need Family for Christmas.** Staff is requesting that the Town Council donate \$300 to assist with this community service project to provide Christmas for a needy family.

- 21. Refund of Utility Deposit.** Councilman Edwin Roberts is requesting that the Town Council discuss and consider refund all utility deposits after accounts are in good standing for at least 24 months.

XIII. Other Items

- 22. Announcements.**

XIV. Closed Session

- 23. Discussion of Possible Litigation –** General Statutes 143-318-11(a)(3)

XV. Adjournment